



education

Department:
Education
REPUBLIC OF SOUTH AFRICA

Directorate :

Programmes & Qualifications

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Dear College Principals

APPLICATION TO OFFER ADDITIONAL NC(V) PROGRAMMES IN 2010

1. Colleges will be considered to offer additional programmes and/or subjects after this application has been completed and endorsed by the Provincial Department of Education.
2. The availability of resources, such as infrastructure and teaching staff, finances and management will be indicative of the ability of a college to offer a new programme and/or subject in addition to its existing offerings.
3. The application includes the following sections:
 - Section 1: Current status of programmes offered by the college.
 - Section 2: Application to offer additional NC(V) programmes and /or subjects.
 - Section 3: Admission requirements, career guidance & Student Support Services.
 - Section 4: Declaration by the College Principal.
 - Section 5: Declaration by the Provincial DoE
4. Please find attached templates and questionnaires that must be completed and submitted to the Provincial Department of Education on or before **30 June 2009**.
5. PEDs must endorse Colleges' applications and make recommendations with appropriate motivation indicating any financial support that it will provide, and submit to the National Department on or before **15 July 2009**.

You may contact Ms A. Singh at 012-312-5791 or singh.a@doe.gov.za

Yours sincerely

Ms P. Vinjevold
Deputy Director General: Further Education and Training
Date:



education

Department:
Education
REPUBLIC OF SOUTH AFRICA

Directorate : FET Programmes & Qualifications

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**APPLICATION BY FET COLLEGE TO OFFER NEW NC(V) PROGRAMMES AND
SUBJECTS IN THE 2010 ACADEMIC YEAR.**

ADDITIONAL PROGRAMMES / SUBJECTS APPLIED FOR:	
NAME OF PROGRAMME / SUBJECT	YEAR OF IMPLEMENTATION

Name of FET College:	
Name of the College Principal:	
Fax no:	
Cell no:	
E-mail address:	

SOURCE OF FUNDING:							
Provide a brief explanation of the amount secured and the process involved and attach as Annexure A							
PROVINCIAL ED		COLLEGE FUNDS		SPONSORSHIP / PARTNERSHIP		OTHER (SPECIFY)	

SECTION 1
CURRENT STATUS OF NC (V) PROGRAMMES OFFERED BY THE COLLEGE

- *Indicate which of the following programmes are currently offered by the college.*
- *If a programme is currently not offered by the college, indicate with "XXX"*

		Number of students enrolled in NC(V) programmes / subjects in <u>2009</u>				Total number of lecturers qualified to teach the programme / subject
		Level 2	Level 3	Level 4	Total L 2,3 & 4	
	Fundamental Subjects					
1	English First Additional Language					
2	Life Orientation					
3	Mathematics					
4	Mathematical Literacy					
	Programmes					
1	Civil Engineering & Building Construction					
2	Engineering & Related design					
3	Electrical Infrastructure Construction					
4	Finance, economics & Accounting					
5	Hospitality					
6	Information Technology & Computer Science					
7	Management					
8	Marketing					
9	Office Administration					
10	Primary Agriculture					
11	Tourism					
12	Safety in Society					
13	Mechatronics					
14	Education & Development					
	TOTALS					

SECTION 2

APPLICATION TO OFFER ADDITIONAL NC(V) PROGRAMMES

	Additional Programmes envisaged for 2010-2012	Projected number of students in the PROGRAMME (Total for the whole college)			Number of classrooms C, workshops (W), labs (L), and venues (V) available	Use the rating scale below to indicate readiness w.r.t. equipment, infrastructure and teaching aids to deliver the programme Rating Scale: 5=fully equipped 4= sufficiently equipped 3= 50 % equipped 2= poorly equipped 1= not equipped at all
		Level 2 for 2010	Levels 2 & 3 for 2011	Levels 2, 3 & 4 for 2012		
	TOTALS					

APPLICATION TO OFFER ADDITIONAL NC(V) SUBJECTS AT THE COLLEGE

	Additional <i>Subject</i> envisaged for 2010-2012	Projected number of students in the SUBJECT (Total for the whole college)			Number of classrooms C, workshops (W), labs (L), and venues (V) available	Use the rating scale below to indicate readiness w.r.t. equipment, infrastructure and teaching aids to deliver the subject Rating Scale: 5=fully equipped 4= sufficiently equipped 3= 50 % equipped 2= poorly equipped 1= not equipped at all
		Level 2 for 2010	Levels 2 & 3 for 2011	Levels 2, 3 & 4 for 2012		
	TOTALS					

SECTION 3
ADMISSION REQUIREMENTS, CAREER GUIDANCE & STUDENT SUPPORT SERVICES.

1. Does the College make use of an (or more) aptitude and/or placement tool(s)?

Yes	No
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If YES, please name and describe the tool.

2. Does the college have a functional Student Support Services (SSS) unit?

Y	N
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3. List the structured intervention programmes already implemented at the college to improve student performance.

SECTION 4: DECLARATION BY THE COLLEGE PRINCIPAL

Herewith the application of _____ College to offer the following additional NC(V) programmes and/or subjects from 2010 as per the attached documents:

Additional Programmes:	Additional Subjects:
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Please explain (maximum of one A4 page)) why the college meets the needs in terms of expertise, resources, finances and management to offer the abovementioned additional programmes and attach as **Annexure B**.

I, the undersigned hereby declare that the information on this application is accurate.

Signed at _____ on _____ / _____ / 20____

Signature: Principal

SECTION 5
DECLARATION BY THE PROVINCIAL EDUCATION DEPARTMENT

THE APPLICATION TO OFFER ADDITIONAL NC(V) SUBJECTS AND/OR PROGRAMMES FROM 2010 BY THE FET COLLEGE IS HEREBY ACKNOWLEDGED.

DECISION

Approved / Not Approved

COMMENTS:

NAME OF OFFICIAL: _____

SIGNATURE: _____

DATE: _____