DEPARTMENT OF BASIC EDUCATION

The Department wishes to advertise the following vacant posts, based in Pretoria:

BRANCH: CURRICULUM POLICY, SUPPORT AND MONITORING
DIRECTORATE: INCLUSIVE EDUCATION

DEPUTY DIRECTOR

•Salary: R 435 505 per annum (All inclusive package) •Ref.: 11933/01

The Department of Basic Education is implementing White Paper 6: Special Needs Education: Building an Inclusive Education and Training System. The implementation of this policy area is through various activities including the strengthening of special schools and their progressive conversion to Resource Centres. This policy imperative is a highly specialised area and therefore requires relevant skills for its realisation and its subsequent contribution to the Department's drive to improve the quality of education for all learners including those with special needs.

REQUIREMENTS: ●A recognised and appropriate three-year post-matriculation or equivalent qualification at degree level ●A Master's degree in the related field of study will serve as an advantage ●At least five years experience at managerial level in the special needs environment and providing specialist services in areas of curriculum development and assessment. Experience in the development and implementation of individual support plans, in-depth knowledge and understanding of disabilities and mediating their impact on teaching and learning as well as the concept of barriers to learning and support provisioning in general. Knowledge and understanding of the relevant education policies and legislation including White Paper 6 ●Strong analytical, communication (verbal and written), project management and computer skills ●Ability to work well under pressure and as part of a team ●A valid driver's licence and the willingness to travel.

DUTIES: The incumbent will report to the Director: Inclusive Education and his/her responsibilities will include: •Strengthening of special schools and improving the quality of teaching and learning by ensuring that curriculum delivery is central in the functioning of schools; and that district support for special schools is strengthened •Developing the framework for co-ordinating access to specialist services including assistive devices •Implementing relevant policy guidelines that the DBE has developed •Co-ordinating the progressive conversion of special schools to resource centres •Co-ordinating the provision of appropriate and accessible teaching and learning materials as well as assistive devices and technologies •As a team member, the incumbent will provide support to other initiatives of the Directorate •Participate in monitoring the implementation of the Inclusive Education policy and provision of support •Produce progress reports and manage data of special schools.

NOTE: Short-listed candidates will be expected to undergo a competency test.

BRANCH: TEACHERS EDUCATION, HUMAN RESOURCES AND INSTITUTIONAL DEVELOPMENT
CHIEF DIRECTORATE: EDUCATION, HUMAN RESOURCES AND DEVELOPMENT
DIRECTORATE: CONTINUING PROFESSIONAL TEACHER DEVELOPMENT

ASSISTANT DIRECTOR: TEACHER DEVELOPMENT

•Salary: R 221 058 per annum •Ref.: 11933/02

REQUIREMENTS: •An appropriate Bachelor's degree or equivalent qualification and appropriate training as a Teacher, supplemented by five years teaching experience •Applicants must have extensive knowledge and insight into education policies, legislation and curriculum in the school sector •Broad knowledge of the National Qualifications Framework as well as the teacher education and qualifications within the South African context •Research skills and understanding in policy making, implementation and evaluation •Knowledge of and skills in project conceptualisation, design and management •Extensive knowledge of and insight into local debates on professional development of educators •Sensitivity to and an understanding of national and provincial educational needs •Highly developed communication (verbal and written), interpersonal relations and above-average computer skills (Ms Word, Outlook, Excel, Access and PowerPoint) •Ability to use computers for research and related purposes as well as project management •Ability to work within a diverse team under extraordinary pressure will be advantageous •A valid driver's licence.

DUTIES: •Strategic management of Departmental activities on professional development of Educators in line with the Action Plan to 2014 and the Integrated Strategic Planning Framework for Teacher Education and Development •Analysing existing educator development programmes and qualifications through working with teacher education providers •Co-ordinating and handling official correspondence, submissions and speeches •Collaborate with Provincial Departments of Education, other Government departments and stakeholders on matters related to the professional development of teachers •Co-ordinate teacher development programmes, in particular the Wider Recognition of teachers.

NOTE: Short-listed candidates will be expected to undergo a competency test.

"Please note that the Department of Basic Education is currently reviewing its organisational structure and some functions of advertised posts may change after completion of the review."



The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees. An indication in this regard will facilitate the processing of applications.



Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

Applications must be submitted on Form Z83 obtainable from any Public Service department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. Please forward your application, quoting the reference number, to: the Director-General, Department of Basic Education, Private Bag X895, Pretoria, 0001 or hand-deliver to: Sol Plaatje Building, 222 Struben Street, Pretoria.



Enquiries: Ms J. Masipa, tel. (012) 357 3295.

Correspondence is limited to short-listed applicants.

Closing Date: 13 August 2012

Late, e-mailed or faxed applications will not be considered.