

Application for admission to a registered public school

Description

A public school is an educational institution owned by the state. Public schools are recognised by and registered with the Department of Education.

Admission to Grade R: The age of admission to Grade R is between four-and-a-half and five-and-a-half years old if the child turns six (6) on or before 30 June in the Grade 1 year.

Admission to Grade 1: The age of admission to Grade 1 is five (5) years old if the child turns six (6) on or before 30 June in the Grade 1 year.

When you apply to a school to enrol your child, you must produce your child's official birth certificate and proof that your child has been immunised.

If you are not South African citizens, you also need a study permit and a temporary or permanent residence permit or proof that you have applied for permission to stay in South Africa.

No school may discriminate unfairly against a child. Thus, no public school may require children to write admissions tests, or prevent a child from coming to the school because the parents have not paid or cannot pay the school fees.

For more information, go to the [Department of Education](#)

Steps to follow

- Apply before the cut-off date between August and October.
- Register at a school near you.
- Submit a birth certificate and immunisation card, or transfer card and last school report for learners who have been to school previously.
- If the child is not a South African citizen, also submit
 - a study permit;
 - a temporary or permanent residence permit from the Department of Home Affairs; or
 - proof that you have applied for permission to stay in South Africa.

Legal framework

[South African Schools Act, 1996 \(Act 84 of 1996\)](#)

Service standard

It may take 1 to 6 weeks.

Cost

School fees vary from school to school.

Forms to complete

Application forms are available at schools.

Contact details

Hotline: 0800 202 933