



Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA
REPUBLIEK VAN SUID-AFRIKA

Vol. 519

Pretoria, 12 September 2008

No. 31403

N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes



9771682584003



AIDS HELPLINE: 0800-0123-22 Prevention is the cure

**GOVERNMENT NOTICES
GOEWERMENSKENNISGEWINGS**

**DEPARTMENT OF EDUCATION
DEPARTEMENT VAN ONDERWYS**

No. 970

12 September 2008

**APPOINTMENT OF MINISTERIAL COMMITTEE ON NATIONAL
EDUCATION EVALUATION AND DEVELOPMENT UNIT (NEEDU)**

I, Grace Naledi Mandisa Pandor, MP, Minister of Education, hereby appoint a Ministerial Committee on the National Education Evaluation and Development Unit (NEEDU).

TERMS OF REFERENCE

AIM

1. The central task of the Ministerial Committee is to recommend to the Minister, mechanisms through which *independent* evaluation and development of schools can be undertaken.

MANDATE AND BACKGROUND

2. The Government has been mandated to establish a national education evaluation and development unit for purposes of monitoring, evaluation and support.
3. In pursuance of this mandate, the Minister wishes to explore the establishment of an external unit, outside of the Department of Education, but accountable to the Minister, that would be responsible for the independent evaluation and development of schools (including teachers). The unit is expected to serve at an "arms length" authority.
4. The unit is expected to monitor, evaluate and report on all public schools over a cycle of years against national norms and standards.
5. The unit will utilize its own programme and method of evaluation but will ensure integration of its own measurement instruments and if necessary of its processes with existing measurement instruments and processes such as the Integrated Quality Management System, Systemic Evaluation and Whole School evaluation.

SCOPE OF WORK

6. The Committee will undertake the following in cooperation with Mr D Hindle, the Director-General of Education:
 - a. Review all existing policies, mechanisms, structures, processes and tools that evaluate and develop schools and teachers.

- b. Review the international literature on similar school evaluation and development bodies in other countries.
- c. Make recommendations on the structure and composition, location, functions, governance, name, cost and financing of an external organisation, accountable to the Minister, which will have the overall task of school evaluation and development.
- d. Advise on the relationship between the proposed unit and existing policies and mechanisms aimed at school (including teacher and learner) evaluation and development.
- e. Report to the Minister of Education on the Committee's findings and recommendations.
- f. Propose to the Minister a refinement of these terms of reference, if necessary.

COMPOSITION OF THE MINISTERIAL COMMITTEE

7. The following persons will be appointed to serve on the ministerial committee:
 - Dr Jonathan D Jansen (Chairperson)
 - Dr R Cassius Lubisi
 - Dr Peliwe P Lolwana
 - Ms Francine de Clercq
 - Ms Amanda Sanger
 - Ms C Sussana Muller
 - Dr Peter Matthews
 - Prof. Linda Darling-Hammond
 - Two representatives from the School Governing Bodies to be further approved by the Minister
 - Two representatives from trade unions in education to be further approved by the Minister

TIME FRAMES

8. The Committee will be appointed to commence with its activities by 1st September 2008 and should conclude its work by 31st December 2008.

REPORT ON INVESTIGATION AND RECOMMENDATION

9. The Committee must report on the investigation and make recommendations to the Minister of Education by 5th January 2009.

FINANCIAL AND ADMINISTRATIVE MATTERS


10. Committee members will be paid a daily honorarium at Government's standard rates for Ministerial Committees.
11. The Committee will be expected to submit a business plan to the Minister, which will include the plan of work of the Committee and the estimated cost of this work.
12. The Department will make all travel and accommodation arrangements of Committee members, subject to Government rates.
13. The Department will reimburse all other administrative expenditure that Committee members incur in carrying out the work stipulated in the business plan. To this end, the chairperson of the Committee must approve and sign invoices and forward them to the Department. Claims of the Committee must be made in accordance with the rules of the Public Finance Management Act, 1999 (the PFMA).

CONTACT PERSON

Mr. T E Rabotapi
Director: Educator Performance Management and Development
Department of Education
Rabotapi.T@doe.gov.za
Office tel.: 012 – 312 5987
Cell: 076 1466812

COMPLIANCE WITH PUBLIC FINANCE MANAGEMENT ACT

14. The appointment of the Committee is subject to the provisions of regulation 20, Part 8, of the Treasury Regulations for Departments, Trading Entities, Constitutional Institutions and Public Entities, issued in terms of the PFMA.


GNM PANDOR, MP
MINISTER OF EDUCATION
DATE: 20-08-2008