

DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

APPLICATIONS :

Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

FOR ATTENTION: Mr A Tsamai/ Ms M Thubane

CLOSING DATE: 11 March 2019

NOTE: Applications must be submitted on Form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence Will Only Be Entered Into With Shortlisted Applicants. Shortlisted candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered.

POST: CHIEF EDUCATION SPECIALIST (AFRICAN LANGUAGES Ref: 145676

Branch: Curriculum Policy, Support and Monitoring

Chief Directorate: Curriculum Implementation and Monitoring

Directorate: Curriculum Implementation and Quality Improvement (FET)

SALARY: All remuneration package of R861 486 (Non-negotiable)

REQUIREMENTS: Applicants must have a recognised three-four year qualification, which includes professional teacher education and be registered with SACE as professional Educator, specialising in at least one or more African Languages. Knowledge of at least three official languages will be an added advantage. Furthermore, the applicant must have at least 9 years experience in the educational field, including 3 years experience in the management and support of African Languages, including supporting and supervising teachers either in provinces and/or districts at FET level. The successful candidate will be expected to have extensive knowledge of and insight into education policies and legislation for Further Education and Training (Grades 10-12) and Languages. Sound knowledge of issues, challenges and initiatives pertaining to the teaching and learning of the African languages in schools is essential. The successful candidate should possess sound research skills, strategic planning and leadership skills, verbal and written communication skills as well as computer literacy skills. In addition, experience in policy making processes, sound knowledge of and experience in the development of curriculum and assessment in the field of African Languages are crucial requirements for this position. The incumbent should be able to work as part of a

team and independently, take initiative with regards to African Language related challenges, promotion, planning and implementation.

DUTIES: The incumbent will be a curriculum specialist in African Languages, capable of strategic leadership in the education system including: Strategic management of the curriculum in terms of legislation and policy for the FET Band; Monitor, evaluate and appraise the implementation of curriculum and assessment; Liaise with provincial departments of education to render professional assistance in capacity building related to learning, teaching and assessment in African Languages; Conceptualise, design and manage projects for African Languages within the Department's line function; Write reports, submissions, speeches and policy documents; Engage with relevant role players and stakeholders; and develop and implement strategies for improvement of learning outcomes in African Languages.

Enquiries: Mr A Tsamai (012) 357 3321/ Ms M Thubane (012) 357 3297

NOTE: Shortlisted candidates may be required to make a presentation to the interview panel and undertake a writing test.

**POST: ASSISTANT DIRECTOR: INTERNATIONAL RELATIONS AND
MULTILATERAL AFFAIRS: DBE/15/2017**

Directorate: International Relations and Multilateral Affairs

SALARY : R 389 145 per annum

REQUIREMENTS: A recognised Bachelor's degree or equivalent qualification with atleast 3 years relevant experience in conducting international relations and donor relations management. A degree or equivalent qualification in International Relations, Political Sciences or Development Studies will serve as an advantage. Excellent oral, written and communication skills, strong negotiation and presentation skills, ability to work closely and cooperatively with internal and external associates, excellent organisational, time management, administrative and computer skills, an understanding of Education policies and legislation and willingness to work extended hours when required.

DUTIES: Develop, promote, monitor and coordinate Basic Education related bilateral and multilateral cooperation, Liaise with the Department of International Relations and Cooperation and members of the Diplomatic Corps and Donor Agencies on matters concerning the promotion of bilateral and multilateral cooperation, promote and coordinate implementation of programmes emanating from bilateral and multilateral agreements within the Department of Basic Education and Provincial Departments of Education, promote and coordinate DBE's reporting against international commitments and provide protocol services.

Enquiries: Ms M Thubane (012) 357 3297

NOTE: Shortlisted candidate will be required to undergo a test and will be subjected to a security clearance.

Closing Date: 10 March 2017