

## DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practising affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through the filling of this post and a candidate whose transfer/promotion/appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees. An indication in this regard will facilitate the processing of applications.

### **APPLICATIONS:**

Submitted via post to: Private Bag X895, Pretoria, 0001 **or via** hand-delivery to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at [www.education.gov.za](http://www.education.gov.za) or the Department of Public Service and Administration vacancy circulars at [www.dpsa.gov.za](http://www.dpsa.gov.za)

**FOR ATTENTION:** Ms J Masipa/Ms N Monyela

**CLOSING DATE:** 24 October 2016

**NOTE:** Applications must be submitted on form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of qualifications. NB as of 1<sup>st</sup> July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence Will Only Be Entered Into With Short-Listed Applicants. Short-listed candidates will be required to undertake a writing test as part of the interview process.

### **DEPUTY DIRECTOR: PARTNERSHIPS IN EDUCATION**

Branch: Planning, Information and Assessment

Directorate: Partnerships in Education

**SALARY: All- Inclusive remuneration package of R726 276 per annum:**

**(Ref no: DBE/23/2016)**

**REQUIREMENTS:** a relevant postgraduate degree or equivalent qualification with at least four (4) years' relevant experience and extensive knowledge of insight into education policies and legislation that impact on schools and the well-being of learners in the education system in South Africa •The incumbent must have research and analytical skills, sound knowledge of Business Communication, strategic

planning, policy making and project management skills •He/she must have sound knowledge and understanding of the national curriculum, the South African Government's vision, relevant legislation and national policies •He/she must have a firm understanding of the development challenges facing the country and be able to communicate effectively with key stakeholders and the public •Sound understanding of national and international declarations and commitments, specifically in education is needed •Knowledge and understanding of programmes and projects relating to public and private partnerships in education is a prerequisite •Excellent communication (verbal and written) and interpersonal skills, advanced computer skills (MS Office; Word, Excel, Outlook, PowerPoint and Access) and the ability to compile reports using a variety of programmes in the word package are essential • candidate must be willing to work long hours and travel.

**DUTIES:** Assist the directorate to formulate systems and a framework related to public and private partnerships in schools •Manage correspondence and submissions •Provide support in the implementation of the Strategic and Operational Plan of the Directorate •Plan, coordinate and manage partnership programmes/projects and meetings internally as well as with external organizations and support structures •Oversee the implementation of DBE partnership programmes and projects throughout all provinces and conducts audit of provincial compliance to the DBE school partnerships programmes/projects •Research, analyse and effectively present data and information regarding implementation of DBE partnerships programmes/projects throughout the country •Establish and maintain a database of Partners in Education.

**NOTE:** Short-listed candidates will be required to undertake a writing test as part of the interview process.

**CLOSING DATE:** 24 October 2016

Applications received after the closing date, e-mailed or faxed applications will not be considered.

**ENQUIRIES:** Ms J Masipa, tel. (012) 357 3295/ Ms N Monyela (012) 357 3294