

DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

APPLICATIONS :

Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za
For Attention: Ms M Thubane

NOTE: Applications must be submitted on Form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. **Correspondence will only be entered into with shortlisted applicants.** Shortlisted candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered.

CLOSING DATE: 22 February 2019

OTHER POSTS

POST: Chief Information Officer: Three (3) years renewable contract Ref 25621/03

BRANCH: Office of the Director-General

SALARY: All-Inclusive remuneration package of R 1 446 378 per annum

CENTRE: National Education Collaboration Trust (NECT)

REQUIREMENTS: The ideal candidate should possess a relevant undergraduate qualification (NQF level 7) and a post graduate qualification in Computer Science, Information Systems, Business Administration or related field. At least 8 to 10 years of experience at a senior managerial level. **Process Competencies:** Knowledge Management, Service Delivery Innovation, Problem Solving and Analysis, Client Orientation, Customer Focus, Communication Skills. **Core Competencies:** Strategic Capacity and Leadership, People Management and Empowerment, Financial Management, Change Management, ICT Strategic Leadership and Capability, ICT Programme and Project Management Delivery, Business Enterprise Knowledge, IT Risk and Security. **Attributes:** Transformational, Innovative and creative, Results-Oriented, Risk Management, Good Interpersonal Relations, Confidentiality, Ethical, Judgement. The candidate must be confident, trustworthy, accurate adaptable and diplomatic. Applicants must have a valid driver's license and be willing to travel extensively.

FURTHER REQUIREMENTS: Extensive Experience in managing IT in a large organisation. Preferably five or more years of experience in related, industry leading , large, cross functional teams and/or enterprise wide programmes, influencing senior –level management and key stakeholders effectively across the organisation and within complex contexts. Demonstrated experience in IT strategic planning, organisation design and development.

DUTIES: The successful candidate will be responsible for providing strategic ICT vision and operational information technology (IT) leadership for the Department and will be accountable for directing, planning, organizing and controlling all ICT functions for DBE. Oversee the development and execution of Departmental wide IT strategy and overall responsibility of direction setting and management of IT function. Oversee the effective IT programme management and project management delivery capabilities. Manage IT risk and security and governance. Drive process/system improvements to optimise systems functionality to achieve organisational goals. Manage key external and internal relationships. Lead and drive IT financial management. Manage identified and ad-hoc ICT projects for the Director-General.

ENQUIRIES: Dr M Pillay Tel No:012 357 3309/3361

NOTE: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical element of the job, the logistics of which will be communicated by the department. Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The incumbent will have to sign an annual performance agreement as well as annually disclose his/her financial interests and be subjected to a security clearance.