



EMIS NUMBER									
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basic education
 Department:
 Basic Education
 REPUBLIC OF SOUTH AFRICA

ANNUAL SURVEY

Ordinary Schools

2014

The South African Schools Act No. 84 of 1996 (section 59 [1] and [2]) states that: *Every school must supply such information about the school as is reasonably required by the Head of Education, and any person, who without just cause, fails to comply, shall be guilty of an offence.*

SCHOOL NAME

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TO BE COMPLETED BY ALL PUBLIC AND INDEPENDENT ORDINARY SCHOOLS ONLY

ALL INFORMATION TO BE PROVIDED AS AT 04 MARCH 2014

The Annual School Survey for Ordinary Schools is the most important source of information regarding the situation at your school. The information collected will contribute to the Education Management Information System (EMIS) of the province and will be of assistance in the management, administration and governance of schools, including the supply of school resources to schools.

DECLARATION

I,, principal of
 fully understand the provision made in the South African Schools Act No. 84 of 1996 (Section 59 (1) and (2) and Section 16A (2)(g)), which stipulates that every school **must** supply such information about the school as is reasonably required by the Head of Education.

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

Principal:

Surname and initials	Signature	Date

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete

Educational Manager:

Surname and initials	Signature	Date

Designation

NB: Education manager refers to an official who functions at the level of administration between schools and the provincial head office. This manager may function at regional, district, circuit or ward level.



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PROVINCE CODE (Please place X in the correct box)

Code	=	Province Name	
1	=	Western Cape	<input type="checkbox"/>
2	=	Eastern Cape	<input type="checkbox"/>
3	=	Northern Cape	<input type="checkbox"/>
4	=	Free State	<input type="checkbox"/>
5	=	KwaZulu-Natal	<input type="checkbox"/>
6	=	North West	<input type="checkbox"/>
7	=	Gauteng	<input type="checkbox"/>
8	=	Mpumalanga	<input type="checkbox"/>
9	=	Limpopo	<input type="checkbox"/>

1 GENERAL INFORMATION

1.1 School name

1.2 Postal Address

Enter the postal address under the relevant Address Type in either Section A or B.
Only complete Section B: 1.2.6 to 1.2.9 if the physical address is the postal address.
(Post office: complete only if either PO Box, P/Bag or SAPO village has been selected)
(Town/City: complete only if street address or Building address has been selected)

A. Postal Address (Please leave blank if Not Applicable)

1.2.1 SAPO* Village

1.2.2 PO Box

1.2.3 Private Bag

1.2.4 Post Office

1.2.5 Postal Code

B. Physical Address

1.2.6 Building

1.2.7 Street Address

1.2.8 Town or City

1.2.9 Postal Code

SAPO = South African Post Office

1.3.1 Telephone Number: 1 (School landline number)

1.3.2 Telephone Number: 2 (Alternative contact number)

1.4 Fax Number:

1.5 Principal's home telephone:

1.6 Principal's cell phone:

1.7.1 Can your school be contacted by email? [1=yes; 2=no]

1.7.2 E-mail Address

*1.8.1 Does your school have multi-grade*classes [1=yes; 2=no]

1.8.2 If yes, how many multi-grade classes does your school have?

Multi-grade class = A class where learners from more than one grade are taught in the same classroom at the same time.

1.9 Does your school have double shifts? [1=yes; 2=no]

Double shift Schools = Schools where the school day is divided into two sessions and two groups of learners are taught by the same educators and principal.

*1.10 **Platooning schools** (This question must only be answered by schools that are platooning at another school and NOT by the hosting school.) (Please leave the blocks below blank if this question is not relevant to your school)

1.10.1 Provide the name of the host school in the blocks below

1.10.2 Provide the EMIS number of the host school

Platooning school = A school with its own learners, staff, principal and EMIS number which uses the building and infrastructure of a host school.

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1.11 EARLY CHILDHOOD DEVELOPMENT (ECD) INFORMATION*TO BE COMPLETED BY ORDINARY SCHOOLS OFFERING ECD*

1.11.1 What is the type of accommodation used? (Mark each with 1=yes or 2=no)																
School			Church			Community Centre			House							
Other (specify)																
1.11.2 What is the standard annual (school) fee per learner for the current academic year? (Exclude rebates for more than one learner in a family or discounts for early payment, etc.) (RAND ONLY)																
Pre Grade R			R				-00	Grade R			R					-00
1.11.3 What is the Primary funding source of your ECD Services? (Mark with X where applicable)																
1=Department of Education		1	2=Department of Social Development		2	3=Private Owner		3	4=Donations		4					
5=Religious Institutions		5	6=Community Organization		6	7=Fund raising		7	8=Company		8					
9=Other (specify)																
1.11.4 What other sources of income support does the site have? (Mark with X where applicable)																
1=Department of Education		1	2=Department of Social Development		2	3=Private Owner		3	4=Donations		4					
5=Religious Institutions		5	6=Community Organization		6	7=Fund raising		7	8=Company		8					
9=Other (specify)																
1.11.5 How many Grade R classes does the school have?																
1.11.6 Number of days per week that the site operates																
1.11.7 Number of hours per day that the site operates (e.g. 2:30 hrs)																
1.11.8 Language of Learning and Teaching (more than one language can be marked.)																
1=Afrikaans	1	2=English	2	3=IsiNdebele	3	4=Sepedi	4	5=SiSwati	5	6=Xitsonga	6					
7=Tshivenda	7	8=Setswana	8	9=IsiXhosa	9	10=IsiZulu	10	11=Sesotho	11							
13=Other																
1.11.9 How long has the facility been operating? (Mark with an x.) (Mark only one answer.)																
1= Less than 1 year		1	2= 1 to 2 years		2	3= 3 to 4 years		3	4= 5 years and over		4					

2 SCHOOL ICT Information

NOTE: Please enter zero if there are no computers

2.1	Number of computers currently used by the school for administration and management			
2.2	Number of computers currently used by the school for teaching and learning			
2.3	Access to Internet on the school site [1=Yes; 2=No]			

3 LEARNER INFORMATION

THE FOLLOWING TABLES PERTAIN TO LEARNERS WHO ARE ENROLLED AT THE SCHOOL THIS YEAR.

NOTE: If a particular grade is NOT offered at your school, place an X in the NOT APPLICABLE row for that grade. Do not enter any learner numbers nor total for a grade not offered at your school.

If your school does offer a particular grade, but there are no learners for either the Male or Female gender, then enter 0 for the relevant gender. e.g. If your school has only Female learners in Grade 5 then enter 0 under the Male row in the Grade 5 column and the correct number of Female learners in the Female row for Grade 5. Include the total.

3.1	Number of LEARNERS enrolled at the school during the current academic year according to grade and gender (Learners may NOT be double-counted)									
Gender	Pre-Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	
Not Applicable										
Male										
Female										
Total										

Gender	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total	
Not Applicable								
Male								
Female								
Total								

*Pre Grade R = A programme of learning provided by school or other education institution in a grade before Grade R.
 Grade R = The reception year for a learner in a school or an ECD centre, i.e. the grade immediately before Grade 1.
 Other = Learners not grouped in any of the grades provided
 Not Applicable = The Grade is not offered at your school*

3.2	Number of learners enrolled in Grade 1 for the first-time (new intake), by gender and year/age of birth <i>(Include only those learners who are enrolled in Grade 1 for the first time and who have never before been in a Grade 1 class at any other education institution)</i>							
Gender	≥2011(≤3yrs)	2010 (4yrs)	2009(5yrs)	2008(6yrs)	2007 (7yrs)	2006 (8yrs)	2005(9yrs)	
Male								
Female								

Gender	2004 (10yrs)	2003 (11yrs)	2002 (12yrs)	2001 (13yrs)	≤2000 (≥14yrs)	Total
Male						
Female						

3.3	Number of Grade 1 learners who have attended Grade R in the previous year <i>(either at your school or any other institution)</i>									
	Male					Female				

3.4	Is the Grade R offered at your school a public or private facility? [1=public; 2=private]	
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3.5 Number of learners who are repeating a grade this year (If your school does not offer a grade, please mark not applicable. If there are no repeaters in a grade, please enter zero (0))									
Gender	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8
Not Applicable									
Male									
Female									
Total									
Gender	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total			
Not Applicable									
Male									
Female									
Total									

Pre Grade R = A programme of learning provided by school or other education institution in a grade before Grade R.

Grade R = The reception year for a learner in a school or an ECD centre, i.e. the grade immediately before Grade 1.

Other = Learners not grouped in any of the grades provided

Not Applicable = The Grade is not offered at your school

3.6 Number of administrative CLASSES for each grade (This table must NOT be completed for multi-grade classes)								
Pre-Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7
Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total		

Class: A group of learners who are under the administrative supervision of a class teacher. Commonly referred to as a form class or a register class

3.7 What is the standard annual (school) fee per learner for the current academic year? (Exclude rebates for more than one learner in a family or discounts for early payment, etc.) (RAND ONLY)							
Pre-Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	

3.8 LEARNER MIGRATION				3.9 HOSTEL BOARDERS			
Specify the number of learners from other provinces and other countries that have registered at your school for the first time this year.			TOTAL	3.9.1 Does your school have any hostels for learners? [1=yes; 2=no]			
				Specify the number of learners per province that reside in your hostel/s		MALE	FEMALE
Eastern Cape				Eastern Cape			
Free State				Free State			
Gauteng				Gauteng			
KwaZulu-Natal				KwaZulu-Natal			
Limpopo				Limpopo			
Mpumalanga				Mpumalanga			
Northern Cape				Northern Cape			
North West				North West			
Western Cape				Western Cape			
Other countries: Specify				Other countries: Specify			
TOTAL				TOTAL			

3.10 Number of learners according to population group, gender and grade (Learners may NOT be double-counted)

Grades	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Pre-Grade R												
Grade R												
Grade 1												
Grade 2												
Grade 3												
Grade 4												
Grade 5												
Grade 6												
Grade 7												
Grade 8												
Grade 9												
Grade 10												
Grade 11												
Grade 12												
Other												
TOTAL												

Population group = A group with common characteristics (in terms of descent and history) particularly in relation to how they were classified before 1994. Please note that "population group" is important to track the extent to which equity and access have been achieved)

Other = Learners not grouped in any of the population groups provided

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3.11 Number of learners according to grade and year of birth: MALE (Learners may NOT be double-counted)																	
Year of birth	Pre Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total	Age in years
≥2011																	≤3
2010																	4
2009																	5
2008																	6
2007																	7
2006																	8
2005																	9
2004																	10
2003																	11
2002																	12
2001																	13
2000																	14
1999																	15
1998																	16
1997																	17
1996																	18
1995																	19
1994																	20
1993																	21
1992																	22
1991																	23
1990																	24
1989																	25
≤1988																	≥26
Total																	

Note: Age groups must be calculated from the verified birth year of the learner recorded in the learner profile or in the class register.
Other = Learners not grouped in any of the grades provided

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3.12 Number of learners according to grade and year of birth: FEMALE (Learners may NOT be double-counted)																	
Year of birth	Pre Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total	Age in years
≥2011																	≤3
2010																	4
2009																	5
2008																	6
2007																	7
2006																	8
2005																	9
2004																	10
2003																	11
2002																	12
2001																	13
2000																	14
1999																	15
1998																	16
1997																	17
1996																	18
1995																	19
1994																	20
1993																	21
1992																	22
1991																	23
1990																	24
1989																	25
≤1988																	≥26
Total																	

Other = Learners not grouped in any of the grades provided

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3.13 Number of disabled learners according to grade and PRIMARY DISABILITY: MALE (Learners may NOT be double-counted.) Learners can be classified as having a disability if medical evidence has been provided by parents or if the District-based Support Team has assessed the learner.																	
GRADE	Attention Deficit Disorder	Autistic Spectrum Disorder	Behavioural disorder/ Conduct Disorder	Blindness	Cerebral Palsy	Deafness	Deaf-Blindness	Epilepsy	Hard of Hearing	Mild to Moderate Intellectual disability	Severe to profound intellectual disability	Partial Sighted/ Low vision	Physical disability	Specific learning disability	Psychiatric disorder	Total	
Pre-Grade R																	
Grade R																	
Grade 1																	
Grade 2																	
Grade 3																	
Grade 4																	
Grade 5																	
Grade 6																	
Grade 7																	
Grade 8																	
Grade 9																	
Grade 10																	
Grade 11																	
Grade 12																	
Other																	
TOTAL																	

Other = Learners not grouped in any of the grades provided

3.14 Number of disabled learners according to grade and PRIMARY DISABILITY: FEMALE (Learners may NOT be double-counted.) Learners can be classified as having a disability if medical evidence has been provided by parents or if the District-based Support Team has assessed the learner.																	
GRADES	Attention Deficit Disorder	Autistic Spectrum Disorder	Behavioural disorder/ Conduct Disorder	Blindness	Cerebral Palsy	Deafness	Deaf-Blindness	Epilepsy	Hard of Hearing	Mild to Moderate Intellectual disability	Severe to profound intellectual disability	Partial Sighted/ Low vision	Physical disability	Specific learning disability	Psychiatric disorder	Total	
Pre-Grade R																	
Grade R																	
Grade 1																	
Grade 2																	
Grade 3																	
Grade 4																	
Grade 5																	
Grade 6																	
Grade 7																	
Grade 8																	
Grade 9																	
Grade 10																	
Grade 11																	
Grade 12																	
Other																	
TOTAL																	

Other = Learners not grouped in any of the grades provided

3.15 Number of disabled learners according to population group, gender and PRIMARY Disability.																								
Learners can be classified as having a disability if medical evidence has been provided by parents or if the District-based Support Team has assessed the learner.																								
Disability Category	Black African				Coloured				Indian				White				Other				Total			
	Male		Female		Male		Female		Male		Female		Male		Female		Male		Female		Male		Female	
Attention Deficit Disorder																								
Autistic Spectrum Disorder																								
Behavioural disorder/ Conduct Disorder																								
Blindness																								
Cerebral Palsy																								
Deafness																								
Deaf-Blindness																								
Epilepsy																								
Hard of Hearing																								
Mild to Moderate Intellectual disability																								
Severe to profound intellectual disability																								
Partial Sighted/ Low vision																								
Physical disability																								
Specific learning disability																								
Psychiatric disorder																								
TOTAL																								

Other = Learners not grouped in any of the population groups provided

3.16 Number of learners with multiple disabilities according to population group and gender (Count the learners under each disability- Learners may be double counted)
Multiple Disability: Learners who experience more than one of the listed disabilities

Disability-to-learning Category	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Attention Deficit Disorder												
Autistic Spectrum Disorder												
Behavioural disorder/ Conduct												
Blindness												
Cerebral Palsy												
Deafness												
Deaf-Blindness												
Epilepsy												
Hard of Hearing												
Mild to Moderate Intellectual disability												
Severe to profound intellectual disability												
Partial Sighted/ Low vision												
Physical disability												
Specific learning disability												
Psychiatric disorder												
TOTAL												

Other = Learners not grouped in any of the population groups provided

3.17 Number of learners according to home language and grade: (BOTH MALE AND FEMALE) (Learners may NOT be double-counted)														
Grades	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Sign Language	Other	Total
Pre Grade R														
Grade R														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 5														
Grade 6														
Grade 7														
Grade 8														
Grade 9														
Grade 10														
Grade 11														
Grade 12														
Other														
TOTAL														

Home Language = The language that is spoken frequently at home by a learner
Other = Any other language

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**3.18 Number of learners according to Language of Learning and Teaching and grade: (BOTH MALE AND FEMALE)
(Learners may NOT be double-counted)**

Grades	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Sign Language	Other	Total
Pre Grade R														
Grade R														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 5														
Grade 6														
Grade 7														
Grade 8														
Grade 9														
Grade 10														
Grade 11														
Grade 12														
Other														
TOTAL														

**LOLT=Language medium through which teaching and learning, including assessment occurs
Other = Any other language*

3.19 Number of learners according to PREFERRED Language of Learning and Teaching (LOLT) and grade: (BOTH MALE AND FEMALE) (Learners may NOT be double-counted)

Grades	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Sign Language	Other	Total
Pre Grade R														
Grade R														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 5														
Grade 6														
Grade 7														
Grade 8														
Grade 9														
Grade 10														
Grade 11														
Grade 12														
Other														
TOTAL														

Preferred language of learning and teaching: This refers to the language preference as indicated by the learners at the time of registration.

Other = Any other language

3.20	Number of female learners (that you are aware of) who fell pregnant during the previous academic year											
Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total	

3.21 Does your school keep records of learners registered for or receiving a social grant? [1=yes; 2=no]

3.22	If yes, indicate the number of learners as follows															
	Please apply the necessary sensitivity when collecting this information.															
	Pre-Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total
Registered, not receiving a social grant																
Receiving a social grant																

3.23	Number of learners whose parent(s) are deceased.														
GRADE	Male learners						Female learners								
	Only mother deceased		Only father deceased		Both parents Deceased		Only mother deceased		Only father deceased		Both parents deceased				
Pre-Grade R															
Grade R															
Grade 1															
Grade 2															
Grade 3															
Grade 4															
Grade 5															
Grade 6															
Grade 7															
Grade 8															
Grade 9															
Grade 10															
Grade 11															
Grade 12															
Other															
Total															

3.24	Mortality statistics of learners during the previous academic year (The Department of Basic Education needs to monitor changes in overall mortality trends for planning purposes. Information is needed on the number of deaths amongst learners according to cause of death, gender and grade)																			
	Cause of death:	Illness				Accident				Suicide				Violence and homicide						
		Male		Female		Male		Female		Male		Female		Male		Female				
Grades																				
Pre-Grade R																				
Grade R																				
Grade 1																				
Grade 2																				
Grade 3																				
Grade 4																				
Grade 5																				
Grade 6																				
Grade 7																				
Grade 8																				
Grade 9																				
Grade 10																				
Grade 11																				
Grade 12																				
Other																				
Total																				

3.25	Mortality statistics of educators during the previous academic year (The Department of Basic Education needs to monitor changes in overall mortality trends for planning purposes. Information is needed on the number of deaths amongst educators according to cause of death, age group and gender of educators.)																							
	Cause of death	Illness				Accidental				Suicide				Violence and homicide				Total						
		Male		Female		Male		Female		Male		Female		Male		Female		Male		Female				
Age in years																								
20 – 24																								
25 – 29																								
30 – 34																								
35 – 39																								
40 – 44																								
45 – 49																								
50 – 54																								
≥ 55																								
Total																								

3.26 Language subjects in GET Band: Number of learners according to language subjects by grade
(To be completed for Grades 1-9 only)

Grade	Subject Level	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Other
Grade R	Home Language												
	1 st Additional language												
Grade 1	Home Language												
	1 st Additional language												
Grade 2	Home Language												
	1 st Additional language												
Grade 3	Home Language												
	1 st Additional language												
Grade 4	Home Language												
	1 st Additional language												
	2 nd Additional Language												
Grade 5	Home Language												
	1 st Additional language												
	2 nd Additional Language												
Grade 6	Home Language												
	1 st Additional language												
	2 nd Additional Language												

3.26		Language subjects in GET Band: Number of learners according to language subjects by grade (To be completed for Grades 1-9 only)											
Phase	Language Level	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Other
Grade 7	Home Language												
	1 st Additional language												
	2 nd Additional Language												
Grade 8	Home Language												
	1 st Additional language												
	2 nd Additional Language												
Grade 9	Home Language												
	1 st Additional language												
	2 nd Additional Language												
Total	Home Language												
	1 st Additional language												
	2 nd Additional Language												

3.27 Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Accounting	Black African	12351002			12351013			12351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Agricultural Management Practices	Black African	10351002			10351013			10351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Agricultural Sciences	Black African	10351032			10351043			10351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Agricultural Technology	Black African	10351062			10351073			10351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Business Studies	Black African	12351032			12351043			12351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Civil Technology	Black African	15351002			15351013			15351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Computer Applications Technology	Black African	19351002			19351013			19351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

3.27 Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Consumer Studies	Black African	20351002			20351013			20351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Dance Studies	Black African	11351002			11351013			11351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Design	Black African	11351032			11351043			11351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Dramatic Arts	Black African	11351062			11351073			11351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Economics	Black African	12351062			12351073			12351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Electrical Technology	Black African	15351032			15351043			15351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Engineering Graphics and Design	Black African	15351092			15351103			15351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

3.27 Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Geography	Black African	16351032			16351043			16351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
History	Black African	16351062			16351073			16351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Hospitality Studies	Black African	20351032			20351043			20351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Information Technology	Black African	19351032			19351043			19351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Life Orientation	Black African	16341002			16341013			16341024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Life Sciences	Black African	19351062			19351073			19351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Mathematical Literacy	Black African	19321002			19321013			19321024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

3.27 Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)										
Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Mathematics	Black African	19331032			19331043			19331054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Mechanical Technology	Black African	15351062			15351073			15351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Music	Black African	11351092			11351103			11351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Physical Sciences	Black African	19351092			19351103			19351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Religion Studies	Black African	16351092			16351103			16351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Tourism	Black African	20351062			20351073			20351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Visual Arts	Black African	11351122			11351133			11351144		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									



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3.28		Number of learners (Grade 10 – 12) taking LANGUAGE subjects according to gender and population group (Refer to Annexure B - List of subject codes and subjects.) Please enter the name of the subject and the subject code vertically in the relevant blocks.								
Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									



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3.28 Number of learners (Grade 10 – 12) taking LANGUAGE subjects according to gender and population group (Refer to Annexure B - List of subject codes and subjects.) Please enter the name of the subject and the subject code vertically in the relevant blocks.										
Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									



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3.29 **Number of learners (Grade 10 – 12) taking subjects of other Assessment Bodies that are approved according to gender and population group (Refer to Annexure C - List of subject codes and subjects.)**
 Please enter the name of the subject and the subject code vertically in the relevant blocks.

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER

3.29		Number of learners (Grade 10 – 12) taking subjects of other Assessment Bodies that are approved according to gender and population group (Refer to Annexure C - List of subject codes and subjects.)								
Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER

3.30		Number of learners (Grade 10 – 12) taking recognised subjects not listed in the National Curriculum Statement according to gender and population group (Refer to Annexure D - List of subject codes and subjects.)								
Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Equine Studies	Black African	10361002			10361013			10361024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Maritime Economics	Black African	12361002			12361013			12361024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Modern Greek Second Language	Black African	13361002			13361013			13361024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Nautical Science	Black African	15361002			15361013			15361024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Sport and Exercise Science	Black African	16351122			16351133			16351144		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									



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basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

EDUCATOR SURVEY: 2014

TO BE COMPLETED BY ALL EDUCATORS

PURPOSE OF SURVEY

This survey seeks to obtain demographic, personal and professional information from educators for the purposes of assisting the system in planning and reporting.

The information provided will be audited on a regular basis. It is therefore important that this questionnaire be completed accurately.

Your cooperation in completing this questionnaire is greatly appreciated.

Instructions

- 1. Mark your responses with an X where applicable.*
- 2. Sign the completed form on the last page.*
- 3. Hand in the completed form to the principal for his/her signature.*

Please read the headings and instructions carefully before completing the questionnaire

EMIS NUMBER										
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20	Indicate the nature of your appointment with an X on the relevant block below								
	1=Permanent	1	2=Temporary	2	3=Substitute	3	4=Other	4	
21	Indicate the duration of your appointment with an X on the relevant block below								
	1=Full time		1	2=Part time			2		
22	Income tax number								
23	Medical aid name (only if main member)								
24	Medical aid number (only if main member)								
25	Next of kin surname (Please provide the name of the person who does not live at your same address)								
26	Next of kin first name(s)								
27	Next of kin telephone number								
28	Home Address								
C. Postal address (Please leave blank if Not Applicable)									
28.1	PO Box								
28.2	Suburb/Township								
28.3	City/Town								
28.4	Postal Code								
D. Physical Address									
28.5	Street Address								
28.6	Complex Name/Building name								
28.7	Complex/ Unit Number								
28.8	Suburb/Township								
28.9	Town or City								
28.10	Postal code								
29	Cellphone								
30	Home telephone								
31	Indicate with an X on the relevant block how often you use a computer for professional purpose (if at all)								
	1. Not at all							1	
	2. Sometimes							2	
	3. Often							3	
32	Indicate , with an X on the relevant block, whether you were evaluated in terms of the Integrated Quality Management System (IQMS) processes in 2012 [1=Yes; 2=No]							1	2

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33	Indicate with an X on the relevant block, ALL the qualification types that you have attained. You can select more than one qualification type provided in the list below, and leave the space blank where the qualification does not apply to you.													
1	Two-year Teachers' Certificate													1
2	Three-year Teachers' Diploma/National Professional Diploma in Education													2
3	Four-year Higher Diploma in Education													3
4	Four-year professional teaching degree													4
5	Higher Diploma in Education (Post-Graduate)/Post-Graduate Certificate in Education													5
6	One-year Post-Professional Teachers' Certificate (with specialization)													6
7	One-year Higher Diploma in Education													7
8	Diploma in Specialized Education (for example, for sign language, remedial education, blind and visually impaired and child and youth care)													8
9	Further Diploma in Education													9
10	Advanced Certificate in Education													10
11	One-year National Higher Diploma/Bachelor of Technology (Education management/other specialization)													11
12	Partially completed first Bachelor's degree													12
13	Three-year Bachelor's degree													13
14	Four-year Bachelor's degree													14
15	Four-year Bachelor of Technology degree													15
16	Three-year National Diploma													16
17	Four-year National Higher Diploma													17
18	Post-Graduate Diploma (other than a HDE Post-Graduate)													18
19	Honours degree (including an old one-year B Ed/BEEd Honours)													19
20	Master's degree													20
21	Doctors degree													21
22	ABET Practitioner Certificate													22
23	ABET Practitioner Diploma													23
24	National N3 – N6 Certificates (No Practicals)													24
25	National N6 Diploma (Practicals)													25
26	Completed apprenticeship/passed trade test (N2 + Practical)													26
27	T1-T4 Certificates													27
28	T3 Diploma													28
29	T4 Higher Diploma													29
30	S1 or S2 Certificates													30
31	Further Education and Training Certificate: Early Childhood Development													31
32	National Certificate: Early Childhood Development Level 4													32
33	Higher Certificate: Early Childhood Development Level 5													33
34	National Diploma: Early Childhood Development Level 5													34
35	Basic Certificate: Early Childhood Development Level 1													35
36	Other													36

34	Indicate the grades that you are currently teaching with an X in the relevant block below (you may select more than one grade if applicable).													
Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	



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35	LANGUAGE SUBJECTS (This table should only be completed by Educators who teach a language subject in any grade)																																																									
Please provide the following information:																																																										
a) the language you are teaching in the relevant grade/s, and at the relevant language level(s) b) Rate your level of confidence to teach the language you are teaching this year by using the following scale: <i>1=not confident, 2=confident some of the time, 3=confident most of the time, 4=extremely confident all the time</i>																																																										
Subjects	Grade R		Grade 1		Grade 2		Grade 3		Grade 4			Grade 5			Grade 6			Grade 7			Grade 8			Grade 9			Grade 10			Grade 11			Grade 12			<i>Place an X on the rating scale you have selected</i>																						
	Home language	1 st additional language	Home language	1 st additional language	Home language	1 st additional language	Home language	1 st additional language	Home language	1 st additional language	2 nd additional language	3 rd additional language	Home language	1 st additional language	2 nd additional language	3 rd additional language	Home language	1 st additional language	2 nd additional language	3 rd additional language	Home language	1 st additional language	2 nd additional language	3 rd additional language	Home language	1 st additional language	2 nd additional language	3 rd additional language	Home language	1 st additional language	2 nd additional language	3 rd additional language	Home language	1 st additional language	2 nd additional language		3 rd additional language																					
Afrikaans																																									1	2	3	4														
English																																												1	2	3	4											
IsiNdebele																																														1	2	3	4									
IsiXhosa																																																1	2	3	4							
IsiZulu																																																	1	2	3	4						
Sepedi																																																	1	2	3	4						
Sesotho																																																		1	2	3	4					
Setswana																																																				1	2	3	4			
SiSwati																																																				1	2	3	4			
Tshivenda																																																					1	2	3	4		
Xitsonga																																																						1	2	3	4	
Other...																																																							1	2	3	4
.....																																																										
.....																																																										
.....																																																										

36	THIS TABLE SHOULD ONLY BE COMPLETED BY EDUCATORS TEACHING GRADES R TO 9															
Subjects	Please provide the following information as applicable in 2013															
	a) number of years of teaching experience in applicable subjects															
	b) the subject that you are teaching in each grade by marking with an X where applicable															
c) your level of confidence to teach your subject by using the following scale to mark an X where applicable:																
<i>1=not confident, 2=confident some of the time, 3=confident most of the time, 4=extremely confident all the time</i>																
	Indicate number of years of teaching experience in applicable subjects	Indicate the Grade in which a subject is taught by placing an X in the applicable block											Place an X on the rating scale you have selected (refer to scale provided above)			
		Gr R	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9					
Life Skills													1	2	3	4
Mathematics													1	2	3	4
Creative Arts													1	2	3	4
Natural Sciences													1	2	3	4
Economic and Management Sciences													1	2	3	4
Life Orientation													1	2	3	4
Natural Sciences and Technology													1	2	3	4
Social Sciences													1	2	3	4
Technology													1	2	3	4
Other.....																
.....																
.....																
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37	THIS TABLE SHOULD ONLY BE COMPLETED BY EDUCATORS TEACHING GRADES 10 TO 12												
Please provide the following information as applicable in 2013: a)) number of years of teaching experience in the subject/s you are teaching this year b) the subject/s you are teaching in each grade by marking with an X where applicable c) your level of confidence to teach your subject by using the following scale to mark an X where applicable: <i>1=not confident, 2=confident some of the time, 3=confident most of the time, 4=extremely confident all the time</i>	Indicate number of years of teaching experience in applicable subjects		Grade 10		Grade 11		Grade 12		Place an X on the rating scale you have selected (refer to scale provided above)				
Accounting										1	2	3	4
Agricultural Management Practices										1	2	3	4
Agricultural Science										1	2	3	4
Agricultural Technology										1	2	3	4
Business Studies										1	2	3	4
Civil Technology										1	2	3	4
Computer Applications Technology										1	2	3	4
Consumer Studies										1	2	3	4
Dance Studies										1	2	3	4
Design Studies										1	2	3	4
Dramatic Arts										1	2	3	4
Economics										1	2	3	4
Electrical Technology										1	2	3	4
Engineering Graphics and Design										1	2	3	4
Geography										1	2	3	4
History										1	2	3	4
Hospitality Studies										1	2	3	4
Information Technology										1	2	3	4
Life Orientation										1	2	3	4
Life Sciences										1	2	3	4
Mathematical Literacy										1	2	3	4
Mathematics										1	2	3	4
Mechanical Technology										1	2	3	4
Music										1	2	3	4
Physical Sciences										1	2	3	4
Religion Studies										1	2	3	4
Tourism										1	2	3	4
Visual Arts										1	2	3	4
Other.....													
.....													
.....													
.....													

Declaration

I hereby declare that to the best of my knowledge, the above information as supplied is accurate and correct.

Name of Educator (Please print): _____

Signature of Educator: _____

Date: ____/____/____

Signature of Principal: _____

Date: ____/____/____

VERIFICATION AND CLEARANCE SECTION

The purpose of this clearance document is for the verification and authentication of the information declared by the school on the annual survey form.

The form is to be completed in full and verified by the Principal or Deputy Principal (or another designated person) at the school. The principal must sign and stamp the provided space at the bottom of the verification form to confirm that the checking of the survey data has taken place and that all mistakes have been rectified per item on the form. This verification list should be submitted to the district/ regional offices and a copy should be filed at the school for audit purposes.

Once the form is received from a school at the district or regional office, the designated Provincial Education Manager must verify the data in each item in the form. The Provincial Education Manager must sign and stamp the provided space at the bottom of the verification form to confirm that the checking of the survey data has taken place and that all mistakes have been rectified.

1	SCHOOL LEARNER SECTION	Checked and confirmed? Yes / No		If not confirmed, please comment
		Principal	Education Manager	
1.1	Has the section on General School Information been completed correctly in all aspects? [Table 1.1 – Table 1.10]			
1.2	Does the total number of learners enrolled at the school per grade balance with the class registers for that grade? [Table 3.1]			
1.3	Do the number of learners who are repeating match with the data in the year-end Promotion Schedules of your school? [Table 3.5]			
1.4	Have the correct calculations been made regarding enrolments for all grades according to age ? (Every learner indicated in the age totals, must be documented in the school registers or other official source documentation) [Table 3.11 and Table 3.12]			
1.5	Does the total number of learners enrolled per grade at the school balance with the summary control table below? [Table 3.1]			

Summary Control Table: Learners

- Please check **ALL** the following tables against the totals in **Table 3.1**
- NOTE: the totals should be transferred from the Annual School Survey form as completed by the data compiler
- The totals of each of the tables in the list should balance with the totals for table 3.1

Table	Total: Male	Total: Female	Grand Total
1.6.1 Table 3.1 CONTROL TABLE			
The totals in each table below in Section 3 must balance with the totals recorded for TABLE 3.1 Please also check the totals of each grade against Table 3.1 where applicable.			
1.6.2 Table 3.10: "Number of learners according to population group, gender and grade"			
1.6.3 Table 3.11 (Male only): "Number of learners according to grade and age"			
1.6.4 Table 3.12 (Female only): "Number of learners according to grade and age"			
1.6.5 Table 3.17 (Male and Female): "Number of learners according to Home language and grade"			
1.6.6 Table 3.18 (Male and Female): "Number of learners according Language of Learning and Teaching and grade"			
1.6.7 Table 3.19 (Male and Female): "The PREFERRED Language of Learning and Teaching for learners by language and grade".			

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2	SCHOOL EDUCATOR SECTION	Confirmed? Yes / No	If not confirmed, please comment
2.1	Have the educator details e.g. ID and PERSAL number, post level, etc been verified with the relevant source documents?		
2.2	Has table 36 or 37 Subjects been completed in full?		
2.3	Has the principal verified that all the educator forms are completed in full?		

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

	Name	Signature	Date
Data Compiler			
Principal			
Education Manager			

Principal to place school stamp here

Education Manager to place
office stamp here