



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

UFOMU A

ISICELO SOKUFINYELEKA KUREKHODI LIKAHULUMENI

[Ushicilelwe ngaphansi kwe-GN R 187 ku-GG yomhla zi-15 Febhuwari 2002, ngokweSahluko se-18(1) soMthetho Wokuqhubekiselwa Phambili Ukufinyeleleka Kolwazi wonyaka we-2000 (uMthetho wesi-2 we-2000).

LE NGENGXENYE ISETSHENZISWA UMNANGO KUPHELA:

Inombolo Yereferensi: _____

Isicelo sitholwe ngu _____ (igama, isibongo, isikhundla ngokomsebenzi womgcinilwazi noma usekela-mgcinilwazi e-/o-/kwa _____ (indawo) mhla zi- _____ (usuku).

Imali yesicelo (uma ikhona): Ama-R

Idiphozi (uma ikhona): Ama-R

Imali zokufinyeleleka: Ama-R

UMGCINILWAZI/USEKELA-MGCINILWAZI (Isiginesha)

A. Iminingwane yoHllaka Lukahulumeni

USEkela-Mgcinilwazi:

UMnu CA Leukes

USEkela-Mgcinilwazi

Izinsizo Zezomthetho

UMnyango Wezemfundo Eyisisekelo

Private Bag X895

Pretoria

0001

Ucingo: 012 357 3712/3710

Ifeksi: 012 323 9430

I-imeyili: leukes.c@dbe.gov.za ; mokonyane.i@dbe.gov.za

B. Iminingwane yomuntu ocela ukufinyeleleka kwirekhodi

Amanothi

(a) *Iminingwane yomuntu ocela ukufinyeleleka kwirekhodi kufanele ibhalwe ngezansi:*

(b) *Nikeza ikheli futhi/noma inombolo yefeksi yaseRiphabhlikhi YaseNingizimu Afrika lapho kufanele ulwazi luthunyelwe khona.*

(c) *Ubufakazi bokuthi isicelo senziwa njengobani ngokwesikhundla, uma bukhona, bufanele bufakwe.*

Amagama aphelele nesibongo:

Inombolo kamazisi (i-ID):

Ikheli Laseposini:

Inombolo Yefeksi:

Inombolo Yocingo:

Inombolo Yefeksi:

Ikheli le-imeyili:

Isikhundla isicelo esenziwa ngaso, uma senzela omunye umuntu:

C. Imininingwane yomuntu owenzelwa isicelo

Qhapela

Lesi sahluko kufanele sigcwaliswe kuphela uma isicelo senziwelwa omunye umuntu.

Amagama aphelele nesibongo:

Inombolo kamazisi (i-ID):

D. Imininingwane yerekhodi

Amanothi

(a) Hlinzeka ngemininingwane ephelele yerekhodi okucelwa ukufinyeleleka kulo, kumbandakanya inombolo yereferensi uma uyazi, ukwenzela ukuthi litholakale irekhodi.

(b) Uma isikhala osinikiwe sisincane, sicela uqhubekele ekhasini elehlukile bese ulinamathisela kuleli fomu. Umfakisicelo kufanele asayinde onke amakhasi angeziwe.

1. Ukuchazwa kwerekhodi noma kwengxenywe efanele yerekhodi:

2. Inombolo yereferensi, uma ikhona:

3. Eminye imininingwane yerekhodi:

E. Izimali ezikhokhwayo

Amanothi

(a) Isicelo sokufinyeleleka kwirekhodi, ngaphandle kwerekhodi eliqukethe ulwazi lomuntu ngqo, lizosetshenzwa kuphela ngemuva kokuba imali yesicelo isikhokhiwe.

(b) Uzokwaziswa ngesamba semali edingeka ukuba ikhokhwe njengemali ekhokhwayo yesicelo.

(c) Imali ekhokhwayo yokufinyeleleka kwirekhodi ilele ohlotsheni ukufinyeleleka okudingeka ngalo futhi nasesikhathini esifanele esidingekayo ukucinga nokulungisa irekhodi.

(d) Uma ufaneleka ukuba udedelwe ukuba ukhokhe noma ngabe iyiphi imali ekhokhwayo, sicela usho isizathu sokudedelwa.

Isizathu sokudedelwa ekukhokheni imali ekhokhwayo:

F. Uhlobo lokufinyeleleka kwirekhodi

Qhapela

Uma, ngesizathu sokukhubazeka, ungakwazi ukufunda, ubuke noma ulalele irekhodi ngohlobo lokufinyeleleka oluhlinzekelwe ku-1 ukuya ku-4 lapha ngezansi, shono ukukhubazeka kwakho, futhi usho nohlobo irekhodi elidingeka ngalo.

Shono ukukhubazeka kwakho:

Amanothi

- (a) Ukukhombisa kwakho uhlobo okudingeka ngalo ukufinyeleleka kulele ohlotsheni irekhodi elitholakala ngalo.
- (b) Ukufinyeleleka ngohlobo oluceliwe kunganqathswa ezimweni ezithile. Kwizimo ezifana nalezi uzokwaziswa uma ukufinyeleleka kuzotholakala ngolunye uhlobo.
- (c) Imali ekhokhwayo yokufinyeleleka kwirekhodi, uma ikhona, izonqunywa kancane uhlobo lokufinyeleleka oluceliwe.

Faka uphawu u-"X" endaweni efanele.

1. Uma irekhodi lungohlobo olubhaliwe noma oluphrintiwe –

	ikopi yerekhodi*		ukuhlolwa kwerekhodi
--	------------------	--	----------------------

2. Uma irekhodi lakhiwa yimifanekiso ebukwayo –

(lokhu kumbandakanya izithombe, amaslayidi, okurekhodiwe kwevideo, imifanekiso eyakhiwe ngekhopyutha, imidwebo, njll.)

	ukubuka imifanekiso		Ikopi ngemifanekiso*		Umbhalo ngemifanekiso**
--	---------------------	--	----------------------	--	-------------------------

3. Uma irekhodi lakhiwa amagama arekhodiwe noma ulwazi olurekhodiwe olungakhiqizwa futhi ngomsindo –

	ukulalela umsindo ongumculo (ikhasethi lomsindo)		uhlobo olubhaliwe lomsindo ongumculo* (obhaliwe noma ogaywe njengombhalo)
--	--	--	---

4. Uma irekhodi ligcinwe kwikhopyutha noma emshinini ngohlobo olufundekayo –

	ikopi egaywe ngomshini yerekhodi*		ikopi egaywe ngomshini yolwazi olususelwa kwirekhodi*		ikopi yekhompyutha yohlobo olufundekayo* (Istifi noma ikhompkhthi diskhi)
--	-----------------------------------	--	---	--	---

*Uma ucele ikopi noma uhlobo olubhaliwe lwerekhodi (elilinghla), ingabe ufisa ukuba ikopi noma uhlobo olubhaliwe lwerekhodi liposelwe kuwe?

Imali yokuposa ekhokhwayo.

YEBO

CHA

Ungathanda ukulithola ngaluphi ulimi irekhodi?

.....(Yazi ukuthi uma irekhoi lingatholakali ngolimi olifuna ngalo, ukufinyeleleka uyokunikwa ngolimi irekhodi elitholakala lingalo.)

G. Isaziso ngesinqumo sesicelo sokufinyeleleka

Uyokwaziswa ngokubhalelwa, uma isicelo sakho samukelekile noma senqatshiwe. Uma ufisa ukwaziswa ngenye indlela, uyacelwa ukuba uyicacise futhi unikeze imininingwane edingakayo ukuze kuvunyelwane nesicelo sakho.

Ungathanda ukwaziswa kanjani ngesinqumo esithathiwe mayelana nesicelo sakho sokufinyeleleka kwirekhodi?

Sisayindwe e-/Kwa-/o- (indawo) mhla zi-..... usuku luka (inyanga)(unyaka)..... .

ISIGINESHA YOMFAKISICELO
NOMA YOMUNTU OWENZELWA ISICELO