

2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 1

Term 1 45 days	Week 1: 27-29 January (3 days)	Week 2: 1-5 February (5 days)	Week 3: 8-12 February (5 days)	Week 4: 15-19 February (5 days)	Week 5: 22-26 February (5 days)	Week 6: 1-5 March (5 days)	Week 7: 8-12 March (5 days)	Week 8: 15-19 March (5 days)	Week 9: 23-26 March (4 days)	Week 10: 29-31 March (3 days)
CAPS										
Skills: Listening and speaking Reading and viewing Writing and presenting Language structures and conventions (Integrated into all skills)	Introduction of learners to class <ul style="list-style-type: none"> Features and conventions of oral texts (public speaking techniques, structure and preparation process) Planning, researching, organising, practising and presenting Duration: 1 hour FIRST WEEK: Baseline test Peer assessment of baseline test Discussion of baseline test Introduction to genres: <ul style="list-style-type: none"> Key features of texts and parts of a book, including literary genres Literature study <ul style="list-style-type: none"> Novel Drama Poetry Duration: 3 hours Discuss the features of transactional texts Discuss features of essay types: <ul style="list-style-type: none"> Narrative Descriptive Argumentative Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 3 hours	Listening for comprehension (Informative, evaluative, appreciative and interactive) Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: Strategies using written texts: See 3.2 (CAPS) Literature study Duration: 4 hours Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Unprepared speech: <ul style="list-style-type: none"> Features and conventions (public speaking techniques, structure and preparation process) Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: <ul style="list-style-type: none"> Vocabulary development and language use Sentence structures Literature study Duration: 4 hours Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Unprepared speech: <ul style="list-style-type: none"> Features and conventions (public speaking techniques, structure and preparation process) Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Summary writing Literature study Duration: 4 hours Essay: 1 x Reflective/ discursive / argumentative Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Mediation Prepared Speech <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Review/ mediate Test 1: Language in context Literature study: Review: <ul style="list-style-type: none"> Novel Drama Poetry Work covered in Term 1 Duration: 3 hours Essay types: Reflective/ discursive / argumentative/ Transactional texts studied Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 3 hours					
Requisite Pre-Knowledge	Listening/speaking skills Process writing Writing skills, format and features of transactional texts Writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features and conventions of oral texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features and conventions of oral texts Summary writing Process writing Writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Features and conventions of oral texts Summary writing skills Process writing Writing skills, format and features of essays and transactional texts					
Resources (other than textbook) to enhance learning	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language awareness	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness Test 1: Language in context					

Term 1 45 days	Week 1: 27-29 January (3 days)	Week 2: 1-5 February (5 days)	Week 3: 8-12 February (5 days)	Week 4: 15-19 February (5 days)	Week 5: 22-26 February (5 days)	Week 6: 1-5 March (5 days)	Week 7: 8-12 March (5 days)	Week 8: 15-19 March (5 days)	Week 9: 23-26 March (4 days)	Week 10: 29-31 March (3 days)
Informal Assessment	Pre-reading activities for introduction to literature Focus on process writing for transactional texts Baseline test		Pre-reading activities for introduction to literature Authentic listening activities, e.g., radio broadcast		Pre-reading activities for introduction to literature Previous examination papers 1: Language structures and conventions Focus on process writing for transactional texts		Previous examination papers 1: Summary writing / Visual text questions Focus on process writing for transactional texts		Focus on process writing for essays Focus on process writing for transactional texts Focus on language structures and conventions	
SBA (Formal Assessment)			Task 1: Oral: (15 marks) Listening for comprehension		Task 2: Writing: (25 marks) Transactional writing		Task 3: Oral: (15 marks) Unprepared speech		Task 4: Test 1: (35 marks) Language in context Comprehension Summary Language structures and conventions	

2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 2

Term 2 51 days	Week 1: 13-16 April (4 days)	Week 2: 19-23 April (5 days)	Week 3: 28-30 April (3 days)	Week 4: 03-07 May (5 days)	Week 5: 10-14 May (5 days)	Week 6: 17-21 May (5 days)	Week 7: 24-28 May (5 days)	Week 8: 31 May-4 June (5 days)	Week 9: 07-11 June (5 days)	Week 10: 14-18 June (4 days)	Week 11: 21-25 June (5 days)
CAPS											
Skills: Listening and speaking Reading and viewing Writing and presenting Language structures and conventions (Integrated into all skills)	<ul style="list-style-type: none"> Features and conventions of oral texts (public speaking techniques, structure and preparation process) Planning, researching, organising, practising and presenting Duration: 1 hour Informal baseline test of Term 1 work: Peer assessment of baseline test Discussion of baseline test Review of Term 1 content/ skills Review poetry/ literary essay <ul style="list-style-type: none"> Novel Drama Poetry Duration: 1.5 hours Discuss the features of transactional texts covered in previous term. Discuss features of essay types : <ul style="list-style-type: none"> Reflective Discursive Argumentative Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 1.5 hours	Unprepared reading aloud/prepared speech <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Summary writing Literature study Duration: 3 hours Essay: 1 x Argumentative/ reflective/ discursive Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 3 hours	Unprepared reading aloud/prepared speech <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Interpretation of visual texts e.g., adverts, cartoons, pictures Literature study Unseen poetry Duration: 4 hours Transactional text: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Informal discussions/ conversation/ dialogue/ interview/speech: <ul style="list-style-type: none"> Features and conventions Applying conventions Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: <ul style="list-style-type: none"> Interpretation of visual texts e.g. adverts, cartoons, pictures Literature study Poetry Essay (Seen poem) Duration: 4 hours Transactional text: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Informal discussions/ conversation/ dialogue/ interview/speech: <ul style="list-style-type: none"> Features and conventions Applying conventions Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: <ul style="list-style-type: none"> Vocabulary development and language usage Sentence structures Literature study Poetry Essay (Seen poem) Duration: 4 hours Transactional text: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Mediation Prepared speech <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour Review/remediation: Test 2: Literature <ul style="list-style-type: none"> Literature study: Review: <ul style="list-style-type: none"> Novel Drama Poetry Work covered in Term 2 Duration: 3 hours Essay types Transactional texts studied Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 3 hours					
Requisite Pre-Knowledge	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Summary writing Process writing Essay writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of essays and transactional texts Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of essays and transactional texts Writing skills, format and features of transactional texts
Resources (other than textbook) to enhance learning	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language awareness	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity/language structures and conventions	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity/language structures and conventions	Additional resources for Literature study Second Chance: Study Guide: Critical language awareness Test 2: Literature	Additional resources for Literature study Second Chance: Study Guide: Critical language awareness Test 2: Literature
Informal Assessment	Activity on literature genre Pre-reading activities for literature covered in Term 1 Focus on process writing for transactional texts/ essays Baseline test	Activity on literature genre Process writing for the essay writing tasks Activity on summary writing	Process writing for the Transactional writing tasks Activity on visual literacy/ unseen poem	Process writing for the transactional writing tasks Activity on visual literacy/ seen poem	Process writing for the transactional writing tasks Activity on visual literacy/ seen poem	Process writing for the transactional writing tasks Activity on visual literacy/ seen poem	Process writing for the transactional writing tasks Activity on visual literacy/ seen poem	Process writing for the Transactional writing tasks Activity on Language structures and conventions / Poetry essay	Process writing for the Transactional writing tasks Activity on Language structures and conventions / Poetry essay	Correction of Test 2: Literature	Correction of Test 2: Literature

Term 2 51 days	Week 1: 13-16 April (4 days)	Week 2: 19-23 April (5 days)	Week 3: 28-30 April (3 days)	Week 4: 03-07 May (5 days)	Week 5: 10-14 May (5 days)	Week 6: 17-21 May (5 days)	Week 7: 24-28 May (5 days)	Week 8: 31 May-4 June (5 days)	Week 9: 07-11 June (5 days)	Week 10: 14-18 June (4 days)	Week 11: 21-25 June (5 days)
SBA (Formal Assessment)		Task 5 Writing: (50 marks) Argumentative/ reflective/ discursive		Task 6 Oral:(10 marks) Unprepared reading aloud/prepared speech)						Task 7 Test 2: (35 marks) Literature Poems: 1 Seen poem – literary essay (10) 1 unseen poem – contextual questions (10) Novel/drama - contextual questions (15)	

2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 3

Term 3 52 days	Week 1: 13-16 July (4 days)	Week 2: 19-23 July (5 days)	Week 3: 26-30 July (5 days)	Week 4: 02–06 August (5 days)	Week 5: 10-13 August (4 days)	Week 6: 16-20 August (5 days)	Week 7: 23-27 August 5 (days)	Week 8: 30 Aug–03 Sep (5 days)	Week 9: 6-10 Sep (5 days)	Week 10: 13-17 Sep (5 days)	Week 11: 20-23 Sep (4 days)
CAPS											
Skills: Listening and speaking Reading and viewing Writing and presenting Language structures and conventions (Integrated into all skills)	Meetings and meeting procedures: Conversation <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour Informal baseline test of Term 2 work: Peer assessment of baseline test Discussion of baseline test Review of Term 2 content/skills Review poetry/ literary essay <ul style="list-style-type: none"> Novel Drama Poetry Duration: 1.5 hours Discuss the features of transactional texts covered in previous term. Discuss features of essay types : <ul style="list-style-type: none"> Reflective Discursive Argumentative Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 1.5 hours	Storytelling <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: Interpretation of visual texts <ul style="list-style-type: none"> Literature study Literary essay Essay: 1 x Argumentative reflective/discursive Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Prepared speech <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: <ul style="list-style-type: none"> Vocabulary development and language usage Sentence structures Literature study Unseen poem Duration: 3 hours Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 3 hours	Prepared speech: <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: <ul style="list-style-type: none"> Vocabulary development and language usage Sentence structures Literature study Seen poem Duration: 4 hours Essay: 1 x Argumentative/ reflective / discursive Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Prepared speech <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: <ul style="list-style-type: none"> Vocabulary development and language usage Sentence structures Literature study Seen poem - essay Duration: 4 hours Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Mediation Prepared speech <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour Review/remediation: Term 3: Literature: Assignment / project <ul style="list-style-type: none"> Literature study: Review: <ul style="list-style-type: none"> Literary essay/ poetry essay Novel Drama Poetry Work covered in Term 3 Duration: 3 hours Essay types: Argumentative / reflective / discursive Transactional texts studied Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 3 hours					
Requisite Pre-Knowledge	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Features and conventions of oral texts Process writing- summary writing Essay writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Essay writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts and essays
Resources (other than textbook) to enhance learning	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language awareness Previous year examinations papers Paper 1 for summary activity Paper 1 for visual literacy /summary activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity Paper 1 for visual literacy /summary activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity

Term 3 52 days	Week 1: 13-16 July (4 days)	Week 2: 19-23 July (5 days)	Week 3: 26-30 July (5 days)	Week 4: 02–06 August (5 days)	Week 5: 10-13 August (4 days)	Week 6: 16-20 August (5 days)	Week 7: 23-27 August 5 (days)	Week 8: 30 Aug–03 Sep (5 days)	Week 9: 6-10 Sep (5 days)	Week 10: 13-17 Sep (5 days)	Week 11: 20-23 Sep (4 days)
Informal Assessment	Activity on literature genre Pre-reading activities for literature covered in Term 3 Focus on process writing for transactional texts/ essays. Baseline test	Activity on literature genre Process writing for the essay writing tasks Activity on visual literacy / literacy essay		Process writing for the transactional writing tasks Activity on summary writing/ unseen poem		Process writing for the transactional writing tasks Activity on visual literacy/ seen poem		Process writing for the transactional writing tasks Activity on language structures and conventions/ poetry essay			
SBA (Formal Assessment)				Task 8 Literature: (35 marks) Assignment/Project				Task 9 Oral: (10 marks) Prepared speech			

2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 4

Term 4 47 days	Week 1: 05-08 Oct (4 days)	Week 2: 11-15 Oct (5 days)	Week 3: 18-22 Oct (5 days)	Week 4: 25-29 Oct (5 days)	Week 5: 1-5 Nov (5 days)	Week 6: 8-12 Nov (5 days)	Week 7: 15-19 Nov (5 days)	Week 8: 22-26 Nov (5 days)	Week 9: 29 Nov – 3 Dec (5 days)	Week 10: 6- 8 Dec (3 days)
CAPS										
Skills: Listening and speaking Reading and viewing Writing and presenting Language structures and conventions (Integrated into all skills)	Introducing a speaker/vote of thanks: <ul style="list-style-type: none"> Features and conventions Applying conventions Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: Strategies using written texts. See 3.2 (CAPS) Literature study Duration: 3 hours Essay: 1 x Argumentative/ reflective/ discursive Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 3 hours	Debate/Panel discussions: <ul style="list-style-type: none"> Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: Interpretation of visual texts Literature study Duration: 4 hours Transactional text: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Prepare for examination Revision Informal discussions/conversation: Features and conventions Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: Comprehension Summary Language Structures and Conventions Literature study Novel, drama & poetry Duration: 4 hours Transactional text: Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Prepare for examination Revision Informal discussions/conversation: Features and conventions Duration: 1 hour <ul style="list-style-type: none"> Reading for comprehension: Comprehension Summary Language Structures and Conventions Literature study Novel, drama & poetry Duration: 4 hours Transactional text: Language structures and conventions <ul style="list-style-type: none"> Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Format and features of chosen text Duration: 4 hours	Notes on or guidelines for final examinations: Task 10 End-of-year- examinations: (300 marks) Paper 1 – Language in context (70 marks) – 2 hrs Paper 2 – Literature (80 marks) – 2.5 hrs Paper 3 – Writing (100 marks) – 3 hrs Paper 4 – *Orals (50 marks) * Oral for formal assessment: Learners should do one listening for comprehension (Task 1), one unprepared speech (Task 3), and either two prepared speeches OR one prepared speech and one unprepared reading aloud (Task 6 and Task 9).					
Requisite Pre-Knowledge	Listening/speaking skills Process writing Essay writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Interpretation of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts						
Resources (other than textbook) to enhance learning	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers						
Informal Assessment	Focus on Paper 1: Answering the comprehension Summary writing Visual literacy	Focus on Paper 1: Advertisement / cartoon	Process writing for the transactional writing tasks Revision activities on literature genres	Process writing for the transactional writing tasks Revision activities on literature genres						
SBA (Formal Assessment)										