

## Programme of Assessment

The Programme of Assessment is designed to spread formal assessment tasks in all subjects in a school throughout a term.

### Overview of requirements

The following tables provide an overview of the Programme of Assessment requirements for each term for English Home Languages:

**Table 1: Overview of the Programme of Assessment requirements Grades 10-11**

Programme of Assessment			
Tasks per Term			
<b>Term 1:</b> 1 Written Test (Language in context) + 3 Tasks	<b>Term 2:</b> 2 Tasks + 1 Written Test (Literature)	<b>Term 3:</b> 1 Literature Assignment / project + 1 Task	<b>Term 4:</b> 1 Internal end-of-year examinations comprising: 3 Papers: Paper 1 – Language in context Paper 2 – Literature Paper 3 – Writing + Paper 4: Oral
<b>Term Mark (Terms 1-3):</b> • Each term, add totals and convert to % for term mark. <b>Promotion Mark:</b> • Add totals for tasks from term 1 to term 3, excluding oral marks, and convert to 60% (SBA), • Convert Paper 1 to 9,3%, • Convert Paper 2 to 10,7%, • Convert Paper 3 to 13,3%, • Add totals for oral tasks throughout the year and convert to 6,7% (Paper 4: Tasks: 1, 3. 6. 9).  Weighting: 60% (School based assessment (SBA): Tasks 2, 4, 5, 7, 8): 40% (End of year Examination: Papers 1-4: Task 10)			

Programme of Assessment Grades 10-11

Programme of Assessment			
Term 1			
Task 1	Task 2	Task 3	Task 4
*Oral: Listening for comprehension (15 marks)	<b>Writing: (25 marks)</b> Transactional Writing: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter/ obituary/ agenda and minutes of meeting / formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email	*Oral: Unprepared speech (15 marks)	**Test 1: (35 marks) Language in context Comprehension Summary Language structures and conventions
Term 2			
Task 5	Task 6	Task 7	
<b>Writing: (50 marks)</b> Narrative/ descriptive/ argumentative essay (Gr. 10) Reflective/ discursive/ argumentative essay (Gr. 11)	*Oral: Unprepared reading aloud/ Prepared speech (10 marks)	<b>Test 2:</b> <b>Literature: (35 marks)</b> Poetry: 1 Seen poem – literary essay (10) 1 unseen poem (10) Novel / drama: Contextual questions (15)	
Term 3			
Task 8	Task 9		
<b>Literature: (35 marks)</b> Assignment/ project	*Oral: (10 marks) Prepared speech		
Term 4			
Task 10			
<b>End-of-year examinations: (300 marks)</b> Paper 1 – Language in context (70 marks) – 2 hrs Paper 2 – Literature (80 marks) – 2,5 hrs Paper 3 – Writing (100 marks) – 3 hrs Paper 4 – Orals (50 marks)			

**\*Oral: For formal assessment:** Learners should do one listening for comprehension (Task 1), one unprepared speech (Task 3), and either two prepared speeches OR one prepared speech and one unprepared reading aloud (Task 6 and Task 9).

**\*\*Test 1** could be set out of 35 marks or, if more, should be converted to 35 marks. While the *Comprehension, summary, language structures and conventions* combination is suggested, teachers are urged to design a combination of aspects that fit the character (test programme, time allocation, etc.) of the school.

A test in the Programme of Assessment should not be made up of several smaller tests. Each test should cover a substantial amount of content, should be set for 45-60 minutes, and should reflect the different cognitive levels as set out for exam papers.