

## DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practising affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through the filling of this post and a candidate whose transfer/promotion/appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees. An indication in this regard will facilitate the processing of applications.

**APPLICATIONS:**

Submitted via post to: Private Bag X895, Pretoria, 0001 or via hand-delivery to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at [www.education.gov.za](http://www.education.gov.za).

**FOR ATTENTION:**

Ms J Masipa/Ms N Monyela

**CLOSING DATE:**

21 December 2018

**NOTE:**

Applications must be submitted on form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of qualifications. NB as of 1<sup>st</sup> July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will only be entered into with shortlisted applicants. Shortlisted candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered.

**POST:**

**CHIEF EDUCATION SPECIALIST: CURRICULUM POLICY RESEARCH AND DEVELOPMENT (REF NO: 144654)**

Branch: Curriculum Policy, Support and Monitoring

Directorate: Curriculum, Implementation and Quality Improvement (FET)

**SALARY:**

All-inclusive entry level remuneration package of R861 486 per annum (non-negotiable)

**CENTRE:**

Pretoria

**PURPOSE:**

The Curriculum Branch requires an individual with specialist's knowledge and demonstrable research skills to develop and manage curriculum policy and related regulations in the Branch. The successful candidate will be responsible for the overall development and maintenance of the curriculum framework, policies, and regulations.

**REQUIREMENTS:**

We seek an individual with an appropriate and recognised three-four year qualification, which includes professional teacher education or education research and registered with SACE as professional Educator coupled with at least 9 years' experience in the educational field. A master's degree in the related field of study will be an added advantage. The successful candidate should have extensive knowledge of and insight into education policies and legislation related to curriculum from Early Childhood Education to Grade 12. Sound knowledge of current issues, challenges and initiatives pertaining to curriculum development and implementation in the Basic Education Sector. The incumbent should have extensive research skills, strategic planning ability, excellent verbal and written communication skills, fully computer literate and knowledge of the policy making processes. The candidate should be a self-starter who can work independently as well as in a team and demonstrates an ability to apply monitoring and evaluation principles in their work. The position requires a proactive person with strong conceptual and strategic leadership skills, one who is able to take initiative with regard to research issues related to curriculum. The ability to manage research processes, and/or experience in monitoring and evaluation will be a strong recommendation. Applicants must have a valid driver's license and be willing to travel extensively.

**DUTIES:**

The successful candidate will: Develop, implement and maintain a comprehensive and integrated curriculum framework and related policies. Conceptualise, design and manage research policy projects for the Curriculum Branch. Conduct research to develop and formulate policies. Monitor, manage and evaluate existing policies, regulations and research projects related to

curriculum. Liaise and co-operate with different Branches within the Department, provincial education departments, national government departments, universities, research organisations as well as NGOs and civic organisations. Advocate the Curriculum Branch research agenda. Represent the Branch at various forums, as required and be responsible for the overall implementation, monitoring and coordination of the National Strategy for Learner Attainment (NSLA).

**NOTE:**

**ENQUIRIES:**

**CLOSING DATE:**

Shortlisted candidates will be required to demonstrate their skills, knowledge and understanding to the interview panel through a competency assessment.  
Ms J Masipa Tel No: 012 357 3295/ Ms N Monyela Tel No: 012 357 3294  
21 December 2018