

## DEPARTMENT OF BASIC EDUCATION

The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representatively in line with the numerical targets as contained in our Employment Equity Plan. The Department reserves the right to withdraw posts, if by doing so, the interests of the Department will be best served.

**APPLICATIONS:**

Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at [www.education.gov.za](http://www.education.gov.za)

**FOR ATTENTION:**

Ms M Mahape/ Ms N Sathege

**NOTE:**

Applications must be submitted on the most recent Z83 Application for Employment Form as issued by the Minister for the Public Service and Administration, obtainable from the DBE Website and/or any Public Service Department. Use of the old Z83 Form may result in disqualification. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 with a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be requested from shortlisted candidates on or before the day of the interview. Applicants who do not comply with the requirements outlined above, will not be considered. Applications received after the closing date and e-mailed or faxed applications will not be considered.

**CLOSING DATE:**

3 June 2022

**POST:**

**CHIEF EDUCATION SPECIALIST (Ref:DBE/CESNA/01)**

Branch: Curriculum Policy, Support and Monitoring  
Chief Directorate: National Assessment and Public Examination  
Directorate: National Assessment

**SALARY:**

All Inclusive remuneration package of R922 635 per annum

**CENTRE:**

Pretoria

**REQUIREMENTS:**

Applicants must be in possession of an appropriate Bachelor's degree (or equivalent qualification) A Masters-degree or higher qualification will be an added advantage; A minimum of 9 years' experience at an education or research institution involved in school-based assessment and/or large-scale standardised assessment; Well versed with research methodologies (both quantitative and qualitative) on assessment ranging from Grade R to 9; Good theoretical and practical knowledge of sampling methodologies, data management and item responses theories; Ability to handle multiple forms of analyses; Good knowledge of modern education analysis relating to assessment and quality assurance; Proficient in English and another official language; Ability to work well in a team and under pressure; Excellent writing and advanced computer skills in MS Office software (Word, Excel, PowerPoint and Access), data analytics and modern assessment software applications to generate high quality reports.

**DUTIES:**

The successful candidate will manage and coordinate research on assessment, development of technical standards, analyse data as it relates to project coordination and implementation of large-scale assessment and classroom assessment; Analyse data to identify strength and weaknesses in the quality of tests items and the suitability of tests for international benchmark studies and national assessments; Provide frameworks for the development of test items and contextual instruments; Develop guidelines for effective management and use of banked test items; Provide technical assistance on the design of tests which must be developed, piloted and finalised using appropriate item response theories and classical test theories; Produce a technical report that inform the refinement of tests by test developers and moderators; Assist in developing easy to use assessment tools for teachers, principals and district officials; Manage the development of appropriate reporting frameworks, including proficiency scales and benchmarks; Formulate research questions for the assessment projects based on policy concerns and lead the analysis on international benchmark studies, regional and local assessment programmes, systemic evaluations and system surveys; Manage the databases on assessment projects coordinated in the Directorate; Coordinate the development of training manuals on data analysis and management; Ensure the DBE complies with internationally accepted prescripts on data standards, data cleaning and data submissions; Assist the DBE to develop a standard based assessment system that uses performance level descriptors for setting tests and reporting assessments; Provide research and technical assistance towards implementing standardised examinations and diagnostic assessments in the General Education and Training Band.

**NOTE:**

Shortlisted candidates may be expected to perform competency assessment. The successful candidate will have to sign an annual performance agreement, annually disclose his/ her financial interests and be subjected to a security clearance.

**ENQUIRIES:**

Ms M Mahape Tel No: 012 357 3291/Ms N Sathege Tel No: (012) 357 3290