

DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. Preference will be given to underrepresented groups as per the DBE Employment Equity Targets. Women and people with disabilities are encouraged to apply.

APPLICATIONS: Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

FOR ATTENTION: Ms N Monyela (012) 357 3294/ Ms J Masipa (012) 357 3295

CLOSING DATE: 9 December 2022

NOTE: Applications must be submitted on the most recently approved Z83 Application for Employment Form, obtainable from the DBE Website or any Public Service Department/Webpage. Use of the old Z83 Form will result in disqualification. **The Z83 must be completed in full and page 2 duly signed.** A clear indication of the post and reference number that is being applied for must be indicated on your Z.83. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 with a detailed Curriculum Vitae (ONLY). Certified copies of qualifications and other relevant documents will be requested from shortlisted candidates on or before the day of the interview. Successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship, financial/asset records, qualification and employment verification including social media profiles). Appointment is subject to positive results of the security clearance process. The successful candidate will be required to sign an annual performance agreement and, where applicable, annually disclose his/her financial interests. All applicants are required to declare any conflict or perceived conflict of interest and to disclose memberships of Boards and directorships that they may be associated with. Applicants who do not comply with the requirements outlined above, will not be considered. Applications received after the closing date and e-mailed or faxed applications will not be considered.

OTHER POST

POST: **DEPUTY DIRECTOR: SCHOOL SAFETY (Ref: DBE/61/2022)**

Branch: Social Mobilisation and Support Services

Chief Directorate: Partnerships in Education

Directorate: Safety in Education

SALARY: All-Inclusive remuneration package of R908 502.00 per annum (Level 12)

CENTRE: Department of Basic Education (Pretoria)

NOTE: Applications are invited from appropriately qualified persons for this middle management position in the Department of Basic Education in Pretoria. The position requires a proactive person with strong conceptual and strategic leadership skills. The successful candidate will be responsible for the development and maintenance of policies, strategies and programmes aimed at ensuring safe and secure learning environments and the establishment of sustainable partnerships on school safety for learners and educators.

REQUIREMENTS: Applicants must be in a possession of a three year relevant (NQF Level 6) post matric qualification in the social/human sciences (a relevant postgraduate qualification will be an added advantage); At least four (4) years relevant experience at supervisory level; Substantial experience in the design and management of programmes; Experience in monitoring and evaluation of programmes; An understanding of current education and/or school safety policies and trends; Strong conceptual and report writing skills, good

communication, interpersonal and networking skills; A self-starter; Ability to liaise with officials at all levels of government and key stakeholders in the field; Ability to work independently as well as in a team; A valid driver's licence and be willing to travel extensively.

DUTIES:

The successful candidate will develop policies, strategies and programmes to ensure safe and secure learning environments; Implement the national framework for school safety; Establish sustainable partnerships on school safety and creating safety nets for vulnerable children; Liaise and co-operate with Provincial Education Departments, National government departments, Universities, Research Organizations as well as NGOs and Civic Organizations; Monitor and evaluate policies, strategies and programmes to promote and maintain a rights culture including gender equity and an ethos of respect and non-violence; Extract, collate and communicate data from various sources into actionable insights; Build and maintain core reporting frameworks and create mapping visualisations and models using recognised geospatial and statistical analysis methods to improve the implementation of relevant safety programmes; Represent the Directorate both internally and externally as required; Liaise with and report to government departments and project funders; Manage internal and external partnerships.

NOTE:

Shortlisted candidates may be required to make a presentation to the interview panel.

ENQUIRIES:

Ms N Monyela (012) 357 3294/ Ms J Masipa (012) 357 3295