

DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

APPLICATIONS: Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

For Attention: Ms M Mahape/Ms N Sathege

NOTE: Applications must be submitted on the most recent Z83 Application for Employment Form as issued by the Minister for the Public Service and Administration, obtainable from the DBE Website and/or any Public Service Department. Use of the old Z83 Form may result in disqualification. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 with a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be requested from shortlisted candidates on or before the day of the interview. Applicants who do not comply with the requirements outlined above, will not be considered. Applications received after the closing date and e-mailed or faxed applications will not be considered.

CLOSING DATE: **22 JULY 2022**

POST: **CHIEF ENGINEER GRADE A-B (CIVIL/STRUCTURAL) (Ref: CE001)**

BRANCH: Infrastructure

SALARY: R1 058 469 – R2 007 819 (all-inclusive package per annum) as per Occupational Specific Dispensation (OSD)

CENTRE: PRETORIA

REQUIREMENTS: Applicants must be in possession of an appropriate Bachelor's degree or equivalent qualification in Engineering; Registered as a Professional Engineer; Six (6) years post qualification experience and 5 years' experience at a supervisory level; Experience and a qualification in construction programme and project management will be an advantage; Experience in NEIMS and EFMS will be an advantage; An understanding of the relevant legislation, guidelines, regulations and contract models related to education infrastructure (e.g. South African School Act, PFMA, DORA, SANS 10400, Treasury Regulations, Treasury Frameworks, SCM Policy Framework, Public Service Act and Regulations, CIBD Practice notes, NDPWI standard operating procedures, GCC and JBCC); Good communication skills (written and verbal); Good interpersonal relation skills; Ability to work independently under pressure and adhere to deadlines; Ability to organise and direct groups of professionals in the built environment sector; An advanced competence in MS Word, Excel, PowerPoint; A valid driver's licence.

DUTIES: The successful candidate will conduct research in order to develop policy and tools required for initiation, planning, design, documentation, implementation, monitoring and reporting on the delivery of the infrastructure built environment programmes and projects in line with the IDMS Framework; Manage processes relating to the initiation planning, design, documentation, implementation, monitoring and reporting on the delivery of the infrastructure built environment

programmes and projects; Monitoring of matters relating to planning, design, procurement, construction, operation and maintenance of education infrastructure; Analyse and evaluate infrastructure planning documents like the User Asset Management Plans, Infrastructure Programme Implementation Plans, Infrastructure Procurement Strategies, and Conditional Grant Evaluation Reports; Analyse and evaluate physical resources planning frameworks, prioritisation model(s), Business Cases and Project Briefs; Manage the implementation of a facilities maintenance and management policy and provide guidance for the preparation of maintenance plans and disaster management plans; Participate in the procurement of Professional Services Providers and Contractors, including the preparation and approval of Bid Specifications and evaluations of tenders as member of the Supply Chain Management Committees of IAs and the Department of Basic Education; Monitor the implementation of Programmes and Projects by the Implementing Agents [IA] and adherence to the Service Delivery Agreements; Manage implementation of projects that are not allocated to an Implementing Agent [IA]; Lead task teams comprising education and built environment professionals on reviewing and evaluating education infrastructure guidelines, facility maintenance and best practice guidelines; Conduct the inspections of existing education facilities infrastructure and prepare reports thereon; Render specialist advice, guidance and assistance with regard to technical matters within the field of education infrastructure, external to the Directorate and the Department; Monitor the implementation of norms and standards for school infrastructure to develop and formulate policies, procedures and programmes directly related to education infrastructure; Responsible for data management, document management and AGSA audit.

Note: All shortlisted candidates will be expected to demonstrate their skills in a short task as part of the interview and will be subjected to a security clearance. Shortlisted candidates may perform competency assessment. The successful candidate will have to sign an annual performance agreement, annually disclose his/ her financial interests and be subjected to a security clearance.

ENQUIRIES: **Ms M Mahape (012) 357 3291/Ms N Sathege (012) 357 3290**