

DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

APPLICATIONS:

Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

For Attention: Ms N Sathege/Ms M Mahape

NOTE: Applications must be submitted on Form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence Will Only Be Entered Into With Short-Listed Applicants. Short-listed candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered.

POST: Deputy Director (REF: DBE/35/2019)

BRANCH: Teacher and Professional Development

CHIEF DIRECTORATE: Education Human Resources Development

DIRECTORATE: Initial Teacher Education

SALARY: R 869 007 per annum

CENTRE: Pretoria

REQUIREMENTS: An appropriate three year relevant (NQF level 6) post matric qualification or equivalent qualification in education. Four (4) years relevant experience in teacher education, recruitment and/or bursary management, at least four (4) years should be at supervisory/managerial level; An understanding of the teacher education environment and bursary programmes for effective recruitment of new teachers as well as needs identification for teachers; In addition, the incumbent will need to have the following competencies; excellent communication skills (written and verbal), good interpersonal relation skills, ability to work independently and under pressure and adhere to deadlines, ability to organise and administer the Funza Lushaka bursary programme and large-scale advocacy programmes. Willingness to work on weekends and public holidays will be an added advantage. A valid driver's license will be a prerequisite for this post.

DUTIES: This role is for a middle manager who is a dynamic and innovative team player, who will ensure the proper management and administration of the Funza Lushaka bursary programme and the monitoring thereof. Oversee the modernisation of the Funza Lushaka Bursary Information Management System. Co-ordinate the development and maintenance of up-to-date databases for the Funza Lushaka bursary programme. Co-ordinate advocacy programmes of the Funza Lushaka bursary programme. Work closely with the Department of Higher Education and Training, teacher education providers, provincial education departments, other government departments and entities. Prepare relevant plans, reports and presentations. Provide analysis of provincial, HEI as well as NSFAS plans and reports. Perform provincial and visits to HEIs. Assist with special initiatives in the Directorate. Handling official correspondence and submissions. Perform other tasks as required by the Director: Initial Teacher Education.

NOTE: The successful candidate may be required to undergo a competency test and will be subjected to a security clearance.

CLOSING DATE: 28 JUNE 2019

ENQUIRIES: Ms M Mahape 012 357 3291/ Ms N Sathege 012 357 3290

POST: Deputy Director (REF: DBE/36/2019)

BRANCH: Curriculum Policy, Support and Monitoring

CHIEF DIRECTORATE: Curriculum and Quality Enhancement Programmes

DIRECTORATE: Mathematics, Science and Technology (MST), E-Learning and Research

SALARY: All- Inclusive remuneration package of R 869 007 per annum

CENTRE: Pretoria

REQUIREMENTS: An appropriate three year relevant (NQF level 6) post matric qualification or equivalent qualification in Mathematics, Science or Technology Education, coupled with four (4) years' experience in the Basic Education sector in the relevant fields; At least 4 years experience at supervisory/managerial level; Knowledge of the key challenges and their mitigating strategies aimed at improving learner performance and participation in MST subjects; In-depth knowledge of Curriculum Development processes; The ability to work with critical stakeholders within the Education Sector and to initiate and strengthen the implementation of MST interventions; Demonstrable experience in the development and implementation of policies as well as monitoring of the implementation at a National level; Knowledge and experience in the processes leading to the adoption of new MST-related subject offerings; A thorough understanding of and experience in all processes involved in project management; Management of Special Interventions and Support Programmes to provinces, districts, and schools; Ability to develop, update and implement the MST strategy with an excellent working knowledge of Government prescripts, monitoring, evaluation and reporting systems and processes; Excellent planning and organising skills, coupled with a proven ability to manage public-private partnerships with the DBE; Advanced computer applications skills and extensive experience in working with data heavy, statistical analysis of performance data; Good interpersonal relations and the ability to handle pressure and work independently under minimal supervision; A valid driver's licence.

DUTIES: The successful candidate will be expected to manage and oversee special interventions and support programmes to provinces, district and schools, Curriculum Implementation, Monitoring and Support for MST and intra-and inter-sectoral collaborations. Provide professional support to provinces/district/circuit/schools in curriculum implementation. Support the implementation of the Directorate's operational plan and predetermined deliverables effectively. Provide close support to Departmental Internal Control Measures findings and implementation of recommendations of Internal Audit and Auditor-General directives. Track learner performance to inform quarterly interventions and measure the impact of monitoring and support provided to schools on learning outcomes. Measure the impact on learner outcomes of teacher development and learner-centric interventions. Monitor and support the implementation of MST Programmes and coordinate the implementation of the MST sector trilateral framework with DBE, DHET and DST. Implement, manage, oversight and impact evaluation of International, Private Sector, Non-Governmental Organisation and Provincial Education Department Cooperation Agreements.

NOTE: The successful candidate may be required to undergo a competency test and will be subjected to a security clearance.

CLOSING DATE: 28 JUNE 2019

ENQUIRIES: Ms M Mahape 012 357 3291/ Ms N Sathege 012 357 3290

POST: Deputy Director (Researcher): Rural Education Ref: DBE/37/2019

BRANCH: Curriculum Policy, Support and Monitoring

CHIEF DIRECTORATE: Curriculum Implementation and Monitoring

SALARY: All-inclusive remuneration package of R 869 007 Part-time (6/8th)

DURATION: 2 year contract

CENTRE: Pretoria

REQUIREMENTS: An appropriate three-year relevant (NQF level 6) post matric qualification or equivalent qualification. A minimum of 4 years' relevant experience at a supervisory/middle managerial level with at least 2 of those years coordinating fieldwork and various qualitative and quantitative primary research and reporting in a substantive service delivery department. The successful candidate will have: proven experience in collecting, evaluating and analysing qualitative and quantitative data for complex organization with at least 600 people; proven ability to produce quality assured work under pressure and manage deadlines. A valid driver's license. Experience of working in rural schools and understanding of rural context will be an added advantage.

DUTIES: The incumbent will work under the supervision of the lead Researcher to coordinate fieldwork and various qualitative and quantitative data from primary and secondary sources; contribute in the writing of high quality research reports (editing/quality control); participate in the dissemination of research findings to the sector and wider audiences through the drafting and delivery of presentation; prepare presentations, plans, reports, updates and progress reports using research information.

NOTE: All shortlisted candidates will be expected to demonstrate their skills in a short task as part of the interview and will be subjected to a security clearance.

CLOSING DATE: 28 June 2019

ENQUIRIES: Ms N Sathege 012 357 3290/ Ms M Mahape 012 357 3291